

**Board of Supervisors
CHANCEFORD TOWNSHIP
Reorganizational Meeting 2024**

MEETING DAY & TIME: January 2, 2024

Eric Bacon opened the annual organizational meeting of the Chanceford Township Board of Supervisors at 6:30 p.m., 33 Muddy Creek Forks Rd., Brogue, PA. He led those in attendance in the pledge of the flag.

Members present: Kent Heffner, Eric Bacon, Bradley Smith

Kent Heffner was appointed temporary chairman by a motion from Bradley Smith, seconded by Eric Bacon. Motion was voted on and carried.

Leah Geesey was appointed temporary secretary by a motion from Bradley Smith, seconded by Eric Bacon. Motion was voted on and carried.

A motion was made by Bradley Smith seconded by Eric Bacon to appoint Kent Heffner as Chairman. Motion was voted on and carried.

A motion was made by Bradley Smith, to appoint Eric Bacon as Vice-Chairman. Eric Bacon declined the position. A motion was made by Eric Bacon to appoint Bradley Smith as Vice-Chairman, seconded by Kent Heffner. Motion was voted on and carried.

A motion was made by Bradley Smith, seconded by Eric Bacon to appoint Leah Geesey as Secretary-Treasurer. Motion was voted on and carried.

A motion was made by Eric Bacon, seconded by Bradley Smith to appoint Sharon Wolfe as Assistant Secretary/Treasurer. Motion was voted on and carried. Kent Heffner made a motion to set the Assistant Secretary/Treasurer wage at \$25.00 per hour seconded by, Eric Bacon. Motion was voted on and carried.

A motion was made by Bradley Smith seconded by Eric Bacon to appoint John Wilson of Countess, Gilbert & Andrews Law Firm as Township Solicitor. Motion was voted on and carried.

A motion was made by Bradley Smith, seconded by Kent Heffner to appoint Grant Anderson with Site Design Concepts as Township Engineer. Motion was voted on and carried.

A motion was made by Bradley Smith, seconded by Eric Bacon to appoint Michael Taylor to the Vacancy Board. Motion was voted on and carried.

A motion was made by Bradley Smith, seconded by Eric Bacon to reappoint Mark Bupp to the Planning Commission. Motion was voted on and carried

A motion was made by Eric Bacon, seconded by Bradley Smith to reappoint Edward Adam Norris to the Recreation Board. Motion was voted on and carried.

A motion was made by Eric Bacon, seconded by Bradley Smith to reappoint Mark Shaull to the Recreation Board. Motion was voted on and carried.

A motion was made by Eric Bacon, seconded by Bradley Smith to reappoint Leah Geesey to the Recreation Board. Motion was voted on and carried.

A motion was made by Bradley Smith, seconded by Eric Bacon to reappoint David Hively to the Zoning Hearing Board. Motion was voted on and carried.

A motion was made by Bradley Smith, seconded by Eric Bacon to reappoint Daniel Shaw the Zoning Hearing Board Alternate. Motion was voted on and carried.

A motion was made by Bradley Smith, seconded by Eric Bacon to appoint D. Michael Craley ZHB solicitor. Motion was voted on and carried.

A motion was made by Bradley Smith, seconded by Eric Bacon to appoint Kochenour Earnest Smyser & Burg CPA as Auditor for the Township. Motion was voted on and carried.

A motion was made by Bradley Smith, seconded by Kent Heffner to appoint Jeffrey L. Koons as Zoning Officer, Zoning Permit Officer and Flood Plain Administrator. Eric Bacon was opposed, Motion was voted on and carried.

A motion was made by Eric Bacon, seconded by Bradley Smith to appoint Dependable Construction Code Services as Building Code Administrator. Motion was voted on and carried.

A motion was made by Bradley Smith, seconded by Eric Bacon to appoint Keith Hunnings primary Sewage Enforcement Officer (SEO). Motion was voted on and carried.

A motion was made by Bradley Smith, seconded by Eric Bacon to appoint David Brown as alternate SEO. Motion was voted on and carried.

A motion was made by Eric Bacon, seconded by Bradley Smith to appoint Kent Heffner as Road master. Motion was voted on and carried.

A motion was made by Eric Bacon, seconded by Bradley Smith to appoint Allen Eveler as part-time road laborer. Motion was voted on and carried.

A motion was made by Kent Heffner, seconded by Bradley Smith to increase Allen Eveler's hourly wage to \$26.46 per hour. Motion was voted on and carried.

A motion was made by Eric Bacon, seconded by Kent Heffner to appoint Bradley Smith as part-time road laborer. Motion was voted on and carried.

A motion was made by Bradley Smith, seconded by Kent Heffner to appoint Eric Bacon as part-time road laborer. Motion was voted on and carried.

A motion was made by Eric Bacon, seconded by Bradley Smith to appoint Ronald Witmer as the Emergency Management Coordinator. Motion was voted on and carried.

A motion was made by Bradley Smith, seconded by Eric Bacon to set the Treasurer's bond at \$1,000,000.00. Motion was voted on and carried.

A motion was made by Eric Bacon, seconded by Bradley Smith to leave the meeting days and times as advertised. The regular Board of Supervisors monthly meeting will be held the second Monday of every month at 7:00 pm. And the fourth Monday of the month, if there is business to contact. A notice of cancellation will be posted at the office. The Planning Commission monthly meeting will be held the third Tuesday of the month. The Recreation Board meetings will be held January 15, March 18, May 20, July 15, September 16 and November 4. Motion was voted on and carried.

A motion was made by Bradley Smith, seconded by Eric Bacon to approve Act 9 Convention expenses paying compensation, registration and mileage (67) to attend the County Convention. Motion was voted on and carried.

A motion was made by Bradley Smith, seconded by Eric Bacon to set the mileage compensation at 67 cents per IRS standard. Motion was voted on and carried.

A motion was made by Bradley Smith, seconded by Eric Bacon to set the tax collector's commission at five percent. Motion was voted on and carried.

A motion was made by Bradley Smith seconded by Eric Bacon to retain Peoples Bank, York Traditions Bank and The Pennsylvania Local Government Investment Trust (PLGIT) as the depositories of funds. Motion was voted on and carried.

A motion was made by Bradley Smith, seconded by Eric Bacon to appoint Kent Heffner voting delegate to the State Convention and approve paying attendance, mileage (67), other actual expenses and compensation at employee rate when attending the State Convention. Motion was voted on and carried.

A motion was made by Bradley Smith, seconded by Eric Bacon to retain all the holidays listed in the employee handbook. Motion was voted on and carried.

A motion was made by Bradley Smith, seconded by Eric Bacon to set the Permit Fees & Zoning Fees, Residential and Commercial Construction Permit Fees, Sewage Enforcement Fees and Office of Open Record fee schedules as presented. Motion was voted on and carried.

A motion was made by Eric Bacon, seconded by Bradley Smith to recommend an hourly wage of \$20 for the Part Time Laborers to be approved by the Board of Elected Auditors. The Board of Elected Auditors will set the wages for the Part Time Laborers, Eric Bacon and Bradley Smith. Motion was voted on and carried.

ADJOURNMENT:

There being no further business, Eric Bacon made the motion to adjourn the meeting. Seconded by Bradley Smith the meeting was adjourned at 6:53 p.m.

Respectfully submitted,

Leah R. Geesey Secretary-Treasurer