

**Chanceford Township, York County  
Board of Supervisors Monthly Meeting**

**MEETING DATE AND TIME: December 11, 2023 7:00 p.m.**

Eric Bacon opened the Chanceford Township Board of Supervisors meeting at 7:00 p.m. in the Community Building, 33 Muddy Creek Forks Rd., Brogue, PA. He led those in attendance in the pledge to the flag.

Members present: Eric Bacon Chairman, Vice-Chairman Kent Heffner, Bradley Smith

Others present: Attorney Tim Bupp, Grant Anderson Engineer

**APPROVAL OF MINUTES:**

Bradley Smith made a motion to approve the minutes from the Board of Supervisors meeting on November 13, 2023 as written. Seconded by, Kent Heffner motion carried unanimously.

**NEW BRIDGEVILLE FIRE CO:**

Ron Witmer stated in November there were 23 calls in the Township, 10 were medical. They had to replace a camera on the new truck. Upcoming coffee fundraiser, Sunday with Santa, Pork and Sauerkraut January 1<sup>st</sup>.

**ALLIANCE FIRE & RESCUE SERVICES:**

Tyler Burkins stated in November there were a total of 12 calls in the Township, 8 were medical. The tankers motor has to be repaired.

The Workman's Comp payment request of \$2321.80 rate is based on population in the first due area, 1.90 per person @ 1,222.

**SOUTHERN YORK COUNTY EMS, INC. REPORT:**

Eric Bacon stated in November there were a total of 151 calls, 35 calls in the Township, received mutual aide 8 times, gave a mutual aide 15 times.

**YORK ENERGY STORAGE: (Cuff's Run)**

Tim Bupp stated York Energy Systems has reapplied with a new application. The comment period opens up again with the new application. The Supervisors directed CGA to send a letter again to FERC.

**BUILDING CODE / ZONING REPORT:**

Kevin Hertzog from Dependable Construction Code Services, introduced, Tyler, Jason and Luke they will be starting January 1<sup>st</sup>. Kevin gave updates on Short Cut Road – permit has been submitted. Kevin will be meeting with the property owner for Bacon Road to help complete permit application. DCCS has sent letters to out regarding old permits to get the outstanding permit list cleaned up.

**PUBLIC COMMENT:**

Jimmi Trimmer from the Collinsville Library - Friends thanked the Supervisors for the donation for the Christmas Tree Lighting. She gave an update on the financial status of the Library, and asked the Township for a yearly donation increase of \$3000.00 due to unexpected expenses, HVAC system, Septic System and rising costs. Jan Vergos, Branch Manager of the Collinsville Library, provided information of the services (\$258,762.00) that the Library provides Chanceford Township.

**SUBMISSION/LAND DEVELOPMENT PLANS:**

David Black and Amber Froman – SWM Site Plan – Outstanding comments have been addressed.

Bradley Smith made a motion to conditionally approve the David Black and Amber Froman Storm Water Management Plan with condition of fees are paid in full. Seconded by, Kent Heffner motion carried.

Kent Heffner made a motion to reduce the bond to \$97,447.50. Seconded by, Bradley Smith motion carried.

Tarry Bratton – 2061 Burkholder Road SD Plan to create 2 lots along Burkholder Road. Reviewed by SDC / Planning Commission Recommended for Approval at 8/15 meeting. PA DEP approved Planning Module on October 30, 2023. PennDOT is not acknowledging the future subdivision and is requiring one access. PennDOT HOP Approved. Plans have been updated to include a shared private driveway with detail and all Township required notes.

Bradley Smith made a motion to grant the following waiver requests:

1. Section 501 & 601 – Plan Scale
2. Section 501.o and 601.m – Plan North

And to conditionally approve with the outstanding comments: Agreements for Dwelling Right Transfer / Shared Driveway executed and needs recorded. All other fees to be paid.

Use and Maintenance agreement for the shared driveway must be signed and recorded prior to any permits issued for construction. Seconded by, Kent Heffner motion carried.

Sam Fisher – Final Subdivision Plan (Gum Tree Road) – Reviewed by Planning Commission at November 21, 2023 Meeting. Component 4A completed. Eric Bacon made a motion to adopt Resolution 2023-15 to send Planning Module to PA DEP. Seconded by, Kent Heffner motion carried.

Thomas Cordwell Final Subdivision –

Sabrina Burkins was present, since the passing of Thomas Cordwell she is handling the subdivision. She presented the Supervisors with and updated plan from February 2022.

The following is needed:

An updated and revised plan is needed.

A maintenance agreement for the joint driveway. – the agreement with found.

Conditions to be met which is to inspect the expansion of the shared driveway to 16 ft. wide x 8” thick stone base. The stone will be done in January; the Township will need to do an inspection. Grant Anderson will contact Sabrina Burkins and inform her the information was found.

Stephen Beiler SWM Site Plan – The SWM Site Plan was conditionally approved on November 13<sup>th</sup>, 2023 along with 2 waiver requests.

Outstanding Conditions of Approval include:

1. Bond Posted in the amount of \$148, 618.74
2. Payment of Fees

Tod Klunk - SWM Site Plan (522 Runkle Road) – Plan submitted proposing a new 60’ x 130’ pole barn in the area of an existing concrete pad and gravel driveway. SWM Control measures include two (2) subsurface seepage pits. An updated plan was resubmitted with 1 waiver request:

- o Section 301.L – To allow one of the subsurface stone beds to encroach into the front yard setback area. Waiver was denied in November. Met with Owner and Engineer’s Rep on December 7, 2023 to review alternative BMP Locations.

Outstanding Comments include:

2. Posting a Bond, amount to be set.
3. Confirm Chapter 105 Permitting is not required.
4. SWM BMP in front yard setback
5. Owner Signing the Plan
6. Executing SWM O&M Agreement
7. Payment of Fees

## **ENGINEER’S REPORT:**

Bradley Smith made a motion to adopt Resolution 2023-16 a resolution adopting approvals for transferable dwelling rights. Seconded by, Kent Heffner motion carried.

## **Road Projects:**

DGLVR Program Applications:

York County presented the Township with 2 options for Pickle Road Project, Kent and Grant will review.

Cramer Road application needs updated and resubmitted to cover the over run.

Kent Heffner asked about the status of the following bridges on Trinity Road and Glen Allen School Road. Grant is working on the budgets and will apply for permits.

## **MULA GROUP/ BUILDING RENOVATION:**

No updates

**ROADMASTER’S REPORT:**

Kent Heffner gave the following report:

Rearranged the salt pile at the maintenance building and was able to get 200 tons of antiskid under of roof.

Trimmed trees on Landfill, Hake and Kauffman roads.

Blocked and insulated all the vent pipes on the roof and in the ceilings at the office building.

Ronnie will be back to boom mowing now that mower was repaired.

The Road Crew has been grading and rolling the dirt roads.

Baseball batting cage, four-wheeler, picnic tables and benches have been moved inside.

Equipment report:

2003 Mack was at Truck Specialty to diagnose a loss of power problem, they found 3 bad injectors. Susquehanna Truck replaced all of the injectors 2 years ago. Kent talked to Mack and they are finding injectors are now only lasting 1 to 2 years. Todd Minnich finished up replacing the valve on the boom mower after being sent the wrong parts 3 times. The spreader on the 1999 Mack Dump quit working, a new updated unit has been ordered. There have been no updates on the ETA of the new boom mower.

**SOLICITOR’S REPORT:**

LWCF Conversion for New Bridgeville Rec Field- Settlement was held. The land has been purchased for recreation. We are waiting on DCNR for final approval.

Still waiting on York County Planning on the revisions to the Zoning Ordinance.

CG Family Limited Partnership – a driveway has been placed off of Main Street Extended. The Township is not aware of applications for permit.

The Open Records Agreement with the York County is open until the end of January 2024.

Tim Bupp announced after 21 years John Wilson will be replacing him starting January 2024. Tim thanked the Supervisors for opportunity to work with the Township and the hard work that the Supervisors do to keep the Township the way it is. The Supervisors thanked Tim for his service.

**PUBLIC COMMENT:**

Bruce Miller stated the Brogue Lions Club building permit cost has been recalculated and has received a refund from DCCS.

Tom Burchett stated he finally got a good nitrate report for his property. He also suggested to help the Library maybe placing it in the Township Building.

**CORRESPONDENCE/COMMUNICATION/NEW BUSINESS:**

Bradley Smith made a motion to adopt Ordinance 2023-2 Non Uniform Pension Plan contribution rate increase. Seconded by, Eric Bacon Kent Heffner abstained.

Kent Heffner made a motion to adopt Resolution 2023-13 Appointment of Independent Auditor. Seconded by, Bradley Smith motion carried.

Bradley Smith made a motion to adopt Resolution 2023-14 Annual Budget and Real Estate Tax 2024. Seconded by, Kent Heffner motion carried.

Bradley Smith made a motion sign the Kochenour Earnest Smyser and Burg CPA agreement for year ended December 31, 2023. Seconded by, Kent Heffner motion carried.

Kent Heffner made a motion to provide assistant for Red Lion Borough Fire Police request on Jan 1<sup>st</sup>. Seconded by, Bradley Smith motion carried.

Bradley Smith to authorize Leah Geesey as an authorized representative on the IRS Form 2848. Seconded by Kent Heffner motion carried.

**APPROVAL OF BILLS:**

Kent Heffner made the motion approve the payment of all of the bills in the manner approved by law. Seconded by, Bradley Smith motion carried.

Bradley Smith is looking in the cost of the fees for zoning and building permits

**ADJOURNMENT:**

Kent Heffner made the motion to adjourn the meeting. Seconded by, Bradley Smith the meeting adjourned at 9:00 pm.

Respectfully submitted,

Leah R. Geesey

Secretary-Treasurer