

**Chanceford Township, York County  
Board of Supervisors Monthly Meeting**

**MEETING DATE AND TIME: October 9, 2023 7:00 p.m.**

Eric Bacon opened the Chanceford Township Board of Supervisors meeting at 7:00 p.m. in the Community Building, 33 Muddy Creek Forks Rd., Brogue, PA. He led those in attendance in the pledge to the flag.

Members present: Eric Bacon Chairman, Vice-Chairman Kent Heffner, Bradley Smith

Others present: Attorney John Wilson, Grant Anderson Engineer

**APPROVAL OF MINUTES:**

Bradley Smith made a motion to approve the minutes from the Board of Supervisors meeting on September 11, 2023 as written. Seconded by, Kent Heffner motion carried unanimously.

**NEW BRIDGEVILLE FIRE CO:**

Kent Heffner stated in September there were 28 calls in the Township, 11 were medical.

**ALLIANCE FIRE & RESCUE SERVICES:**

Tyler Burkins stated in September there were a total of 11 calls in the Township, 7 were medical. Gun Raffle went well.

Bradley Smith made a motion to approve the 2023 Volunteer Fire Relief Allocation distribution as follows \$33,039.39 to The New Bridgeville Fire Company and \$5,830.48 to Alliance Fire Company (Leo Relief Association) for a total of \$38,869.87. Seconded by, Kent Heffner motion carried unanimously.

**SOUTHERN YORK COUNTY EMS, INC. REPORT:**

John Eaton was present, asked the Board if the Township would assist in applying for a Local Share Account Grant in the amount of \$185,000.00 for the EMS. Eric Bacon asked Grant Anderson to research if applying for this grant would affect the current grant that the Township has applied for. Leah Geesey would assist Laura Taylor with the application.

Bradley Smith made a motion to approve Resolution #2023-12 to allow Chanceford Township to apply for a Local Share Account Grant for Southern York County EMS, Inc. in the amount of \$185,000.00. SYCEMS will pay the application fee. Seconded by, Kent Heffner motioned carried unanimously.

Eric Bacon stated in there were a total of 172 calls, 41 calls in the Township, received mutual aide 2 times, gave a mutual aide 29 times.

**YORK ENERGY STORAGE: (Cuff's Run)**

No updates

**BUILDING CODE / ZONING REPORT:**

Kevin Hertzog was present he introduced his son, Tyler who is in the process of obtaining his licenses for inspections.

Property at 12559 Laurel Road – Letters from the Township and South Penn Code have been sent, no response was received. The Township had the property mowed in September, and will have it mowed again. Kent Heffner made a motion to authorize CGA Law Firm to proceed in November and turn over to the District Magistrate Court for 12559 Laurel Road Brogue PA 17309 after the property has been mowed again and billing has been received.

Property at 11187 Short Cut Road- Kevin Hertzog has sent a letter and has not received a response. No permits, no inspections were issued or done. Kevin asked the Board for permission to proceed to the District Magistrate Court. Bradley Smith made a motion to proceed with District Magistrate after the 15-day period. Seconded by, Kent Heffner motioned carried

Kevin also wanted to make the Board aware of a property on Enfield Road that the Area of Aging has asked him to condemn.

Property at 565 Bacon Road- The Supervisors were made aware of a possible violation at 565 Bacon Road. No permits, no inspections were issued or done. The Supervisors asked Kevin Hertzog to visit the property.

**PUBLIC COMMENT:**

Jon Wall had no comment.

Sam Waltemyer from the Collinsville Community Library was present, to discuss the Brogue Community Tree Lighting on Friday, December 1<sup>st</sup> at 5:00 at the Library. He asked the Board for their support for the event. Bradley Smith made a motion to give a \$1000.00 donation to the Collinsville Community Library for the Tree Lighting event. Seconded by, Kent Heffner motion carried. Kevin Hertzog stated he would match the Township’s donation. Bruce Miller thanked the Township for supporting the Library’s event.

**SUBMISSION/LAND DEVELOPMENT PLANS:**

LWCF Conversion for New Bridgeville Rec Field –

Requesting authorization for SDC to proceed with formal Subdivision Plan.

Plans will be submitted to YCPC as required by recorder’s office

Planning Commission does not feel that they need to review unless YCPC or BOS finds and issue which needs input from Planning Commission.

The Board does not see the need for another engineer to review the plan, Site Design will proceed with Subdivision Plan.

St. James Cemetery Final Subdivision Plan – Approved last month and will be recorded-

Rutter’s Preliminary / Final Land Development Plan – waiting for Developers agreement and Storm water agreement need signed.

David Black and Amber Froman – SWM Site Plan – Plan submitted proposing dwelling and minimal driveway area. This is under review and the Township is waiting on the Surety Bond.

**ENGINEER’S REPORT:**

DGLVR Program Applications:

Shoff Road – Applications were submitted to the DGLVR QAB for review and No funds were awarded at September QAB Meeting. We can resubmit next year.

Cramer Road – is finished awaiting inspections from DGLVR.

Pickle and Shaw School Road’s DGLVR issued extensions.

Grant Anderson reviewed the updates to the Zoning Ordinance per Planning Commission Workshops. After discussion and review the Supervisors recommended some minor changes to be reviewed by the Planning Commission.

Dwelling Right Transfer Process – Grant Anderson will draft the written process to follow.

Municipal Building Improvements –  
Local Share Account Category 4 Facilities Program Grant Application has been submitted.

**MULA GROUP/ BUILDING RENOVATION:**

Site Design will be assisting Mula Group with Site Plans for Accessibility, topo survey required.

**ROADMASTER’S REPORT:**

Kent Heffner gave the following report:

All of the road surface treatments have been completed for the year based on the budget. Approximately 20 miles or 40 lane miles.

The Cramer Road DSA project is complete, applied road shoulders last week.

The Road crew paved the stone area along side of the Township Office to allow for easier plowing and winter maintenance.

We helped Lower Windsor Township pave last week for 8 hours. They loaned us their small maintainer to place the shoulders on Cramer Road.

Ronnie is mowing and boom mowing when he is not working with the Road Crew.

We had a large turnout for the Electronic Recycling Day.

**Equipment Update:**

We got the 2001 Mack Truck back from Truck Specialty. Everything looks good and works as it should. We took the 2003 Mack Truck over for Truck Specialty to look at, they will wait until Spring to replace the frame, the suspension will also need re bushed.

All the tires on the 2003 Mack Truck have been replaced by Nello Tire, the 8 rear tires were purchased at the state contract price, the front 2 were not available at the state price.

Cleveland Brothers came and checked the hydraulic pressure on the CAT Loader and did not find any problems. We placed the broom back on the loader and used it to broom ahead of the surface treatment crew only to have the motor on the broom fail again.

Wendy Fink is holding a Penn Dot Hearing regarding Lucky Road October 19<sup>th</sup> at 5:30 here at the municipal building.

**SOLICITOR'S REPORT:**

John Wilson presented advertised Ordinance 2023-1 Comcast Renewal for review. Eric Bacon made a motion to adopt Ordinance 2023-1 The Comcast Franchise Renewal Agreement. Seconded by, Kent Heffner motion carried.

John Wilson stated CGA has not heard back from Glenn Smith regarding the escrow agreement for David Black Amber Fromann.

The Supervisors gave an extension until January 15<sup>th</sup> for the Mckinley Property.

John Wilson stated the Supervisors can appoint a CPA as its auditor. The Supervisors would like to proceed with appointing a CPA, as the Recreation Board has not been audited since 2021 and Tax Collector since 2019. The Supervisors directed Leah Geesey to seek a CPA firm which will be advertised and adopted by resolution.

Kent Heffner asked about the Right To Know billing received from CGA in the amount of \$444.50. John Wilson will have the billing adjusted.

**PUBLIC COMMENT:**

None

**CORRESPONDENCE/COMMUNICATION/NEW BUSINESS:**

2024 Budget Workshops- Oct 23<sup>rd</sup> and Oct 30<sup>th</sup> 7:00 will be advertised.

The Township does not have an ordinance regarding when political signs can be placed and removed. Candidates should follow state law.

Kent Heffner made a motion to approve the Klugh Animal Control 2024 Contract in the amount of \$450.00. Seconded by, Bradley Smith motion carried.

Trick or Treat – October 31<sup>st</sup> 6:00-8:00

Peoples Bank & York Traditions CD's that are maturing in October, the funds will be moved into the Peoples Money Market account.

Leah Geesey present information received from Zachary Ringle at Text My Gov, regarding a mass text alert system to residents. The Supervisors were not interested at this time.

Eric Bacon made a motion to adopt Resolution No. 2023-11 A resolution authorizing the filing of the RACP Formal A&BP. Seconded by, Bradley Smith motion carried.

**APPROVAL OF BILLS:**

Bradley Smith made the motion approve the payment of all of the bills in the manner approved by law. Seconded by, Kent Heffner motion carried.

**ADJOURNMENT:**

Bradley Smith made the motion to adjourn the meeting. Seconded by, Kent Heffner the meeting adjourned at 9:33 pm.

Respectfully submitted,

Leah R. Geesey

Secretary-Treasurer