

**Chanceford Township, York County  
Board of Supervisors Budget Meeting  
December 17, 2007**

**MEETING DAY AND TIME:** December 17, 2007

David Gemmill opened the budget meeting of the Chanceford Township Board of Supervisors at 7:00 p.m. in the Community Bldg., 51 Muddy Creek Forks Rd., Brogue, PA. He led those in attendance in the pledge to the flag.

Members present: Chairman David Gemmill, Vice-chairman Eric Bacon, and Henry Tyson.

Others present: Secretary-Treasurer Brenda Gohn and Office Assistant Amie Kauffman.

**APPROVAL OF MINUTES:**

Henry Tyson made the motion to approve the 12/10/07 minutes as written. Seconded by Eric Bacon, motion carried.

David Gemmill abstained due to not having had time to read them.

**BUDGET:**

The Budget hearing was opened. The Secretary made the Board aware that the State Fund proposed budget was amended to reflect the most current balance on hand which changed the allocations to Maintenance/Repairs to roads and bridges and Road Construction.

Ed Grissinger inquired if there were funds included for an additional employee if needed. Chairman Gemmill assured him there were funds available.

There being no other comments, David Gemmill made the motion to close the hearing. Seconded by Henry Tyson, motion carried unanimously.

Eric Bacon made the motion to adopt the budget as amended. Seconded by Henry Tyson, motion carried unanimously.

**SNOW PLOWING CONTRACTS:**

David Gemmill made the motion to revise the contract to reflect the new hourly rate of \$95.00. The retainer fee and remainder of contract are to stay the same. Seconded by Henry Tyson, motion carried unanimously.

**COMMUNITY BUILDING:**

Electrical Repairs – the Office Assistant spoke with Mr. Jordan of Century Farms Electric and he is unable to make the repairs until after the new year, but he guarantees he will do the work at the quoted price.

Community Building Garage Door – the Office Assistant made the Board aware that the door has water leaking in around the track at the bottom. Drake Reed Door Co. was notified and they will be coming on Wednesday, December 19, 2007 to look at it.

Also, the one door panel has been damaged. The Board gave the Office Assistant permission to get an estimate from Drake Reed Door Co. to install a new panel while they are already here.

**UNIFORMS:**

Attorney Bupp and the Office Assistant have been working with Cintas concerning invoices they feel Chanceford Township should pay, even though they were no longer performing a service for Chanceford Township. The Board decided not to pay Cintas anything at this time, and let Attorney Bupp continue working with them.

**APPROVAL OF BILLS:**

Henry Tyson made the motion to pay all the bills in a manner approved by law, excluding the \$100.00 to Cintas. Seconded by Eric Bacon, motion carried.

**PERSONNEL POLICY:**

The proposed Personnel Policy was reviewed and discussed. There will be a meeting with all employees before the policy is adopted.

Eric Bacon left the meeting at 9:52 p.m.

**ADJOURNMENT:**

There being no further business, Henry Tyson made the motion to adjourn the meeting. Seconded by David Gemmill, the meeting was adjourned at 10:03 p.m.

Respectfully submitted,

Brenda C. Gohn  
Secretary/Treasurer