

**Chanceford Township, York County
Board of Supervisors Regular Meeting
January 14, 2008**

MEETING DAY AND TIME: January 14, 2008

David Gemmill opened the regular meeting of the Chanceford Township Board of Supervisors at 7:00 p.m. in the Community Bldg., 51 Muddy Creek Forks Rd., Brogue, PA. He led those in attendance in the pledge to the flag.

Members present: Chairman David Gemmill, Vice-chairman Eric Bacon, and Bradley Smith.

Others present: Township Engineer John Klinedinst, Solicitor Timothy Bupp, Zoning Officer Jeffrey Koons, Roadmaster Ronald Miller, Secretary-Treasurer Brenda Gohn and Office Assistant Amie Kauffman.

FIRE CHIEF'S REPORT:

Chief Witmer submitted Craley Fire Company's yearly report.

Mr. Witmer reported there were sixteen calls in December and 184 for the year. There was a total loss of \$718,000.00 for the year. Three volunteers are attending the Hazmat classes and one is attending fire class.

The budget will be submitted at the next meeting.

Chad Arnold of Felton Fire Company reported 144 calls for the year of which there were sixty in Chanceford Township. The fire company received two grants, one of which was for \$29,000.00 that was used to purchase gear.

AMBULANCE REPORT:

Captain Kauffman will submit a year end report at a later date. Amie Kauffman reported on behalf of Scott that there were forty-seven calls for December and 544 for the year.

PUBLIC COMMENT:

No comment.

ENGINEER'S REPORT:

537 Plan – Background data collection phase underway.

Salem Church Road Project – Project is completed. However, there are two issues.

1. Whether or not the #4 ballast was actually choked in and whether the price is to choke in the ballast. Reserved money for additional 2A's.
2. Allegation on buried stumps – the contractor has receipt verifying they were taken back to their home place. It is the Board's decision to determine whether or not to pursue. Compaction tests were performed to top 12".

John Klinedinst stated that he was satisfied in that the material was good, compaction was good and the operation and construction was good. David Gemmill abstained from any comment due to conflict of interest.

Kinsley offered to come back and put more stone down. Eric Bacon suggested letting the road remain as is for one year if Kinsley is willing. At that time, have them come back and provide the equipment and labor. The Township will supply the stone.

Bradley Smith feels the Township should accept Kinsley's word and approve the Application for Payment No. 1.

Eric Bacon made the motion to pay Kinsley Construction, Inc. \$51,814.33. Seconded by Bradley Smith, motion carried. David Gemmill abstained.

Susan Drive – site inspection was completed with David Marshall in attendance. Mr. Marshall claimed the trenches were all wrapped in fabric before the erosion problem; therefore, there is no damage to the stone inside the fabric. They did dig holes on top of some of the trenches. Mr. Marshall was advised to follow through digging holes on top of the remaining trenches. The Township Engineer will continue to monitor during rain storms.

APPROVAL OF MINUTES:

Bradley Smith made the motion to approve the minutes from January 7, 2008 as written. Seconded by Eric Bacon, motion carried.

ZONING OFFICER'S REPORT:

No report.

Bradley Smith stated that he did have someone approach him about the Assistant Zoning Officer's position. The Board will decide if they wish to pursue.

ROADMASTER'S REPORT:

Ronald Miller reported that Hammaker is computing prices to finish Hively Road. The intersection at Salem Church and Richmond Roads will be redone in the spring. C.S. Davidson will obtain the necessary permits. The Roadmaster was directed to make a list of roads needing maintenance.

SOLICITOR'S REPORT:

Wilbur Posey – Attorney Anderson advised Attorney Bupp that Mr. Posey told her that he is taking action on the vehicles and that anything toxic will be removed. Therefore, the property is ready to be inspected.

Michael and Tina Mack, Timothy and Jennifer Newman – District Justice actions were filed against each owner. The Newmans are now taking steps to correct. Attorney Bupp suggested withdrawing the District Justice action if the Newmans agree to pay the Township costs. There has been no word from the Macks.

Frank Shaffer – the case is scheduled to go before the judge February 6, 2008 for oral arguments.

Airport Ordinance – Attorney Bupp will continue to work on this ordinance with the Planning Commission. Bradley Smith iterated that this needs to be a top priority since it must be adopted by May 31, 2008.

Employee’s Handbook – It is ready to be discussed with employees when the Board is ready to proceed.

Jeff Koons asked the question as to where the ongoing issue of the ATV Ordinance stands at the moment. A resident approached Jeff about this type ordinance and would like to see it adopted. Eric Bacon feels that there is no way to adopt this type of ordinance without impeding the rights of others.

ADVERTISEMENTS:

Where to advertise was discussed due to the failure of The Delta Star to advertise a Zoning Hearing. David Gemmill made the motion to advertise Zoning Hearing’s once in the Delta Star and once in the York Daily Record thereby saving the Township money. All other advertising will be handled through The Star. Seconded by Bradley Smith, motion carried. The Secretary was directed to subscribe to the Delta Star.

FEE SCHEDULE:

Bradley Smith made the motion to add the following wording to the Subdivision Fees section of the Fee Schedule “Any balance will be returned to the landowner or any additional fees incurred will be the responsibility of the landowner and contingent on approval of the plan.” Seconded by Eric Bacon, motion carried.

Bradley Smith made the motion to adopt Resolution 2008-02 with the above mentioned amendment. Seconded by Eric Bacon, motion carried.

The Board asked the Zoning Officer about the salvage yards and whether they are in compliance. Mr. Koons stated he is working on making sure they are coming into compliance.

TAX RESOLUTION:

Eric Bacon made the motion to adopt the resolution re-enacting and re-imposing for the year 2008 without substantial change the taxes which were in effect in the year 2007.

ACTUAL USE REPORT:

Eric Bacon made the motion to approve the Actual Use Report. Seconded by Bradley Smith, motion carried.

CORRESPONDENCE AND OTHER COMMUNICATIONS:

Homeowners and Bank Protection Act – The Board felt they did not want to respond or comment on this matter.

Community Building Renovations – The Board received a letter from Slonaker McCall requesting payment. David Gemmill made the motion to table this matter until

the Solicitor has had the opportunity to review the letter and speak with Mr. McCall. Seconded by Eric Bacon, motion carried.

Clover Hill Manor – Chris Carr requested permission to pay the recreation fees at the time the building permit is obtained. Eric Bacon made the motion to deny the request. Seconded by David Gemmill, motion carried.

Ma & Pa Community Greenway – The Board has no objections to being included in the Request for Proposal. The Secretary was directed to request they e-mail the minutes to the Township if no one is able to attend.

OFFICE ASSISTANT’S REPORT:

Mark Jordan, Century Farms Electric, repaired the dusk to dawn lights on December 19, 2007, and will come back at a later date to repair the A/C unit wiring.

Drake Reed Door Co. caulked around the new overhead door to prevent rain from blowing in along side the door. The Office Assistant will continue to monitor it to make sure there are no further leaks.

The Board reviewed a sample sign and quotes for a sign to honor Cecil Dunbar Jr.’s service and dedication to emergency medical services. The Office Assistant was directed to get a firm price for the requested size sign, and to contact Mrs. Dunbar for Cecil’s total years of service to EMS.

David Gemmill made the motion to purchase the Norton Internet Security 2008 Upgrade at a cost of \$49.99. Seconded by Eric Bacon, motion carried.

Eric Bacon made the motion to reimburse Brogue Ambulance \$444.00 for part-time EMTs from Memorial Hospital. Seconded by David Gemmill, motion carried.

APPROVAL OF BILLS:

Bradley Smith made the motion to pay all the bills in a manner approved by law. Seconded by Eric Bacon, motion carried.

PUBLIC COMMENT:

Allen Miller was present to discuss decimeters and his situation with his neighbor who owns a dog kennel that creates an excessive amount of dog barking noise. Mr. Allen requested that the Township enforce the ordinance we now have. Jeff Koons will contact Ms. Calabrese about this matter and keep Mr. Allen informed of the progress.

PERSONNEL MANUAL:

The Board reviewed and discussed changes to the proposed personnel manual. However, there was no decision to adopt until all three Supervisors have time to review and comment. There will be a training session with all employees to familiarize them with the new employee policies.

Eric Bacon left the meeting at 9:53 p.m.

David Gemmill made the motion for the Township to operate under the current personnel policy until the new policy is adopted. Seconded by Bradley Smith, motion carried.

ADJOURNMENT:

There being no further business, David Gemmill made the motion to adjourn the meeting. Seconded by Bradley Smith, the meeting was adjourned at 10:23 p.m.

Respectfully submitted,

Brenda C. Gohn
Secretary/Treasurer