

**Chanceford Township, York County
Board of Supervisors Regular Meeting**

MEETING DAY AND TIME: April 11, 2016

Kent Heffner opened the meeting of the Chanceford Township Board of Supervisors at 7:00 p.m. in the Community Bldg., 51 Muddy Creek Forks Rd., Brogue, PA. He led those in attendance to the pledge to the flag.

Members present: Chairman Kent Heffner, Vice-chairman Bradley Smith and Member Clifton Baldwin.

Others present: Solicitor Timothy Bupp, Engineer Grant Anderson, Zoning Officer Jeffrey Koons, and Secretary Treasurer Danielle Dehoff.

Absent: n/a

APPROVAL OF MINUTES:

Brad Smith made the motion to approve the minutes of 3/14/16 as written, seconded by Clifton Baldwin, motion carried unanimously.

Kent Heffner made it known that there were three work sessions with no decisions made at any. The dates of those work sessions are as follows:

- March 15, 2016- discussion concerning treasurer status with not discussion made- decision will be discussed tonight
- March 21, 2016- Auditor, Supervisors and Peach Tree Consultant meeting- Peach Tree Consultant was present to work on accounting software
- A raise was discussed for the secretary during a work session prior to a meeting and not put in the minutes- Secretary's pay as of April 2015 is \$16.25.

NEW BRIDGEVILLE FIRE CO:

Ronald Witmer reported that there were 23 calls in the month of March with 18 of them being in the Township. There was a recent Hazmat class with 9 attendees from New Bridgeville.

- EMA Grant in the amount of \$12,000.00 will go to the Peoples Bank Collateral CD for the new Fire Truck.

FELTON FIRE CO.:

Felton Fire Co. did not have a representative present for this meeting.

SYCEMS:

SYCEMS reported that there were 118 calls in the month of March with 29 of them being in the Township. They will be hiring an accounting firm and an administrative assistant. They also inquired about taking the Brogue Ambulance signs down and replacing with new EMS names; Board of Supervisors are in agreement with this.

SUBDIVISION AND SUBMITTAL PLANS:

- **Barley Farms** (13845 Ted Wallace Road--30,710 S.F. Heifer barn expansion and a 100 ft diameter (7,850 S.F.) concrete manure storage facility).
 - There has been no NPDES approval submittal or financial security amount given to the Attorney for approval.
 - Brad Smith made a motion to table this plan until May 2016, seconded by Clifton Baldwin; motion carried unanimously.
- **Steckbeck Engineering/ Dollar General Store-**
 - Located at 2635 Delta Road

- 9,100 square foot retail store
 - Steckbeck Engineering was present to ask for four waiver approvals; no motions were made by the Board at this time.
 - Four waivers consist of:
 1. Section 501.c The plan shall depict the existing conditions within or immediately adjacent to the tract.
 2. Section 712.e In no case may a change be made to the existing topography which would result in a slope of more than ten percent within 20 ft. of a property line. A waiver would be supported by Site Design Engineer because the current property owners are required to sign the plan certifying that they understand and agree to the improvements depicted.
 - A note will be made on the plan to show common ownership between parcels.
 3. Section 301.L Stormwater Management facilities are considered structures and must comply with building setback requirements. The outside toe of the slope of the embankment in a fill condition, or top of embankment in a cut condition, shall be considered as the point that must meet the setback requirements. The grading of Rain Garden 1 must be revised accordingly and building setback lines shall be added to the Grading Plan to confirm conformance.
 4. Section 308.C.1.j Rain Garden 1 is designed to retain 3.63 ft (793.63-790.00) of storage volume, therefore, the fencing requirements would apply
 - A discussion with the Board provided a possible solution of a fence extension from back edge of building past dumpster to edge of property or down side of parking lot.
 - No motions were made by the Board at this time for the waivers.

PUBLIC COMMENT:

ZONING OFFICER'S REPORT:

- **2630 Trinity Road-** complaint that the residents moved out and left furniture and junk behind- Mr. Koons investigated complaint and feels no letter is needed at this time.
- **748 Myers Road-** complaint that there were cars in driveway and trash bags piled- Mr. Koons investigated complaint and feels no letter is needed at this time.
- **Watkins on Shaw's School Road-** no clean up has been done yet; Mr. Koons will contact again.
- **Gipe Road Septic Issue-** a previously working septic system is being washed out per the land owners from a neighboring farm. YCCD was contacted as well as Stan Saylor's office to discuss this issue and any possible solutions with a second meeting to be held on April 21, 2016. The zoning officer is getting mixed messages from YCCD and is in need of clarification.

ROADMASTER'S REPORT:

- Shaul's Road arch pipe project is complete.
- Snow plows and equipment have been repaired, washed, painted and put away.
- Working now on ball fields, patching pot holes and repairing shoulders.
- Fake Road- Waiting to hear back from designated people with status updates.
- Batting cage at Chanceford Crossings fell down and will be replaced.

ENGINEER'S REPORT:

- **Barley Farms- Tabled above.**
- **Fake Road-** requested estimates for Bog Turtle survey from JMT, URS, and Skelly & Loy. Brad Smith made a motion to authorize the engineer to award bid to the lowest bidder for Bog Turtle study (not to exceed \$2,100.00), seconded by Clifton Baldwin; motion carried unanimously.
- **Oakbrook Circle-** Complaint from Mr. Snyder about road conditions; has offered to split cost with Township 50/50.
 - Previously applied for a grant from Lancaster County Conservancy with no success
 - Can apply for Dirt and Gravel Road funding in 2017
 - The Board of Supervisors are in agreement that they will meet at a later date at Oakbrook Circle to look at the situation. Grant will inform Mr. Snyder.
- **Duff Hollow Road-** Site Design and Lane approved shop drawings.

SOLICITOR'S REPORT:

- **Chanceford Crossings SWM Facility Deterioration:**
 - CMV believes this is not their property so Attorney Bupp has passed John Heinke's contact info onto Engineer Grant Anderson because as our Solicitor he cannot contact him.
- **CMV Sewer Co.:**
 - Consumer Advocate and Enforcement has been on CMV but CMV still wants to get out of Sewer Co. because it is too expensive to maintain.
 - Will continue to have hearings to figure things out; Solicitor advice is for Chanceford Township to sit back and wait.
- **Chanceford Ag Security Area, Seven-Year Update:**
 - Chanceford Township is good for another seven years now.
- **Talen Corp:**
 - Emailed a contract request Chanceford Township to sign stating that there will be a cut off of the amount the engineer can charge on fees. Solicitor advice: do not sign.
- **Cinkaj Brogue LP, et al., v. Chanceford Township, et al:**
 - No updates since February 2015.

CORRESPONDENCE/COMMUNICATION/OTHER BUSINESS:

- **Janet Tyson-** needs a motion to continue to the end of her term without taking continuing education credits.
 - Kent Heffner made a motion to allow Janet Tyson to continue to the end of her 2017 term without needing education credits, seconded by Clifton Baldwin; motion carried unanimously.
- Brad Smith made a motion to approve Chairman as Treasurer and Secretary and Clifton Baldwin as Assistant-Treasurer, seconded by Clifton Baldwin; motion carried unanimously.
 - Secretary was asked to check how much it will cost to increase the bond from 3.5 million to 4.5 million.
- **Auditors** were present to discuss the 2016 audit report with some suggestions for the Supervisors. The audit report is on file at the Twp office. Brad Smith asked for clarification that

the audit books and ledgers equaled and all money accounted for; the Auditors stated that Yes, everything was accounted for and equaled.

- **January 22 and 23 Storm Jonas Assistance:**
 - **PEMA DAP-02 Form-** Resolution 2016-07 6 Brad Smith made a motion to approve Resolution 2016-07 DAP 02 form as well as obtaining the proper signatures and designating Kent Heffner as the applicant agent able to execute for the Twp, seconded by Clifton Baldwin; motion carried unanimously.
 - **Commonwealth of PA emergency management agency public assistance application/DAP 1-** Brad Smith made a motion to approve this application for signatures and submittal, seconded by Clifton Baldwin; motion carried unanimously.
 - **Resolution 2016-05 Dollar General Planning Module-** Kent Heffner made a motion to adoption Resolution 2016-05, seconded by Clifton Baldwin; motion carried unanimously.
 - **Resolution 2016-06 Robert Whiteford Planning Module-** Kent Heffner made a motion to accept Resolution 2016-06, seconded by Clifton Baldwin; motion carried unanimously.
 - **Red Lion Borough Fire Assistance request for 2016-** Brad Smith made a motion to approve allowing Red Lion Borough to use our Fire Chief and staff for events in 2016, seconded by Clifton Baldwin; motion carried unanimously.
 - **Felton Borough Fire Assistance request for Felton Community day May 7, 2016-** Brad Smith made a motion to approve allowing Felton Borough to use our Fire Chief and staff for Felton Community day held on May 7, 2016.
 - **York County Board of Commissioners-** Tax updated will be discussed at May meeting with Tax Collector.
 - **Waivers for Septic pumping for District 2-2015:**
 - Stoltzfus- 2859 Glen Allen School Rd (GM-5) and cabin on Glen Allen School Road (GM-1). Kent Heffner made a motion to table this waiver for May, seconded by Clifton Baldwin; motion carried unanimously.
 - Joe Portner- 3101 Glen Allen School Road- pumped on 7/1/2013 therefore missing the one year mark by 5 months. Brad Smith made a motion to approve this waiver, seconded by Kent Heffner; motion carried unanimously.
 - Tim Keeny- 3085 Glen Allen School Road- pumped on 9/3/2013 therefore missing the one year mark by 3 months. Brad Smith made a motion to approve this waiver, seconded by Kent Heffner; motion carried unanimously.
 - Glen Cunningham Jr.- 3040 Glen Allen School Road- pumped on 7/25/2013 therefore missing the one year mark by 5 months. Brad Smith made a motion to approve this waiver, seconded by Kent Heffner; motion carried unanimously.
 - Rose Heaps- Canning House Rd- requests a waiver on pumping her septic as she would have to dig it up. Kent Heffner made a motion to table this waiver for May, seconded by Clifton Baldwin; motion carried unanimously.
 - Ella Fake- requests a waiver on pumping her septic as she would have to dig it up. Kent Heffner made a motion to table this waiver for May, seconded by Clifton Baldwin; motion carried unanimously.

PUBLIC COMMENT:

- **Michele Kiser-** Requesting road repair on Waughtel Road and 74. Kent Heffner stated he will look into this.

APPROVAL OF BILLS:

Brad Smith made the motion to approve the payment of all bills in a manner approved by law. Seconded by Clifton Baldwin, motion carried unanimously.

ADJOURNMENT:

Brad Smith made the motion to adjourn the meeting; seconded by Kent Heffner, the meeting adjourned at 9:05 p.m.

Respectfully submitted,

Danielle N. Dehoff

Danielle N. Dehoff, Secretary/Treasurer