

**Chanceford Township, York County
Board of Supervisors Regular Meeting**

MEETING DAY AND TIME: May 9, 2016

Kent Heffner opened the meeting of the Chanceford Township Board of Supervisors at 7:00 p.m. in the Community Bldg., 51 Muddy Creek Forks Rd., Brogue, PA. He led those in attendance to the pledge to the flag.

Members present: Chairman Kent Heffner, Vice-chairman Bradley Smith and Member Clifton Baldwin.

Others present: Solicitor Timothy Bupp, Engineer Grant Anderson, Zoning Officer Jeffrey Koons, and Secretary Treasurer Danielle Dehoff.

Absent: n/a

APPROVAL OF MINUTES:

- Brad Smith made the motion to approve the minutes of 4/11/16 as written, seconded by Clifton Baldwin, motion carried unanimously.
- Clifton Baldwin made a motion to accept the Secretary's Maternity Leave of 3 weeks off after baby is born and returning for half days with remainder of vacation, sick, personal and compensation time left, seconded by Brad Smith; motion carried unanimously.
 - Assistant Secretary-Treasurer Clifton Baldwin will cover the office when Secretary is off
- Chairman Kent Heffner made it known that there were two work sessions:
 - Personnel Work Session- May 6, 2016
 - Insurance Work Session- April 28, 2016
- Chairman Kent Heffner validated the salaries of Chanceford Township to update the minutes. Salaries are as follows:
 - Roadmaster- \$22.65
 - Roadcrew- \$19.19
 - Secretary/
Assistant Treasurer- \$16.25
 - Zoning Officer- \$17.25
 - Allen Eveler (PT)- \$20.00
 - John McDonald (PT)- \$20.00
 - Clifton Baldwin (PT)- \$20.00
 - Brad Smith (PT) - Auditors need to set salary for Mr. Smith.
- Chairman Kent Heffner requested the minutes to note that during the reorganizational minutes of 2016, he was appointed Roadmaster. The Board of Supervisors are validating that this position is a full-time position and the Auditors need to set the salary for Mr. Heffner.

NEW BRIDGEVILLE FIRE CO:

Ronald Witmer reported that there were 25 calls in the month of April with 18 of them being in the Township.

FELTON FIRE CO.:

John McDonald reported that there were 12 calls in the month of April with 6 of them being in the Township.

SYCEMS:

SYCEMS reported that there were 113 calls in the month of April with 28 of them being in the Township.

- Heat Emergency Training held on May 12, 2016
- Administrative assistant has started
- EMS Motorcycle Ride will happen on May 15, 2016 and occur across Holtwood, up 74 and across to New Bridgeville Road.
- Cad Issues- CAD is working out some bugs as they've been hitting the wrong units to be dispatched.
- Chairman Kent Heffner wanted to know why there was no ambulance stationed at the Brogue location on May 9, 2016 when the BOS were promised that there would always be an ambulance staffed there at all times.
 - SYCEMS reported that they are short staffed right now and are working on fixing this situation.

SUBDIVISION AND SUBMITTAL PLANS:

- **Barley Farms** (13845 Ted Wallace Road--30,710 S.F. Heifer barn expansion and a 100 ft diameter (7,850 S.F.) concrete manure storage facility).
 - There has been no NPDES approval submittal or financial security amount given to the Attorney for approval.
 - Clifton Baldwin made a motion to table this plan until June 2016, seconded by Brad Smith; motion carried unanimously.
- **Harry/Kiser Family Subdivision (Kaiser Road):**
 - Subdividing 3.1 and 3.03 acre lot
 - Side Note- Patterson is the owner of the property across the street, not the Harry's, even though the parcel numbers are the same
 - Side Note- The four trailers are grandfathered in as they were built before zoning ordinance went into effect. This allows the property to have four dwelling rights to be split evenly- two and two into the new lots.
 - The BOS wants it noted in the minutes that any new dwellings being built to replace the trailers that are bigger (currently two bathroom and three bedroom) than the existing dwellings will require new Septic testing and SEO discussion, as well as having to meet well isolation distance, setbacks, ect.
 - Brad Smith made a motion to approve this plan contingent on the plans being revised to include a corrected dwellings right table and an amendment to note 11 stating that Section 617 and 626 are from the 1991 Ordinance as well as payment of all fees, seconded by Clifton Baldwin; motion carried unanimously.

PUBLIC COMMENT:

- **Regional Stormwater Presentation given by Anne Walko-** York County is trying to obtain information and Township stances on one Stormwater Authority. The BOS stated that they are not in favor of one large Stormwater Authority controlling all of York County.
- **Janet Tyson-** Present to discuss the York County Board of Commissioners turning over the billing, maintenance and administration of the per capita tax to the Township. The BOS will wait for York County Tax Claim Bureau to decide if they are willing to take this over.
 - **Road Signs-** Mrs. Tyson also let the Roadmaster Kent Heffner know that the New Bridgeville Road sign and the Furnace Road sign are missing.
- **John Gruff-** Present to discuss the DEP notice he had received in regards to the violation of putting a fence over the creek to collect the trash. He wrote DEP back and they are not pursuing any criminal action at this time. He also wanted to let the BOS know that there is a shack and pool on Cherry Tree Road that he doesn't believe has a permit.

ZONING OFFICER'S REPORT:

- **Watkins on Shaw's School Road-** no clean up has been done yet; Mr. Cordwell's services have been set up but it has been too wet to start.
- **Chanceford Crossings-** Mr. Koons has received emails and complaints on parties and fireworks- This is a Local Police issue, not a Zoning Issue.
- **Zoning Hearing-** There is a zoning hearing for the Chanceford Elementary School coming up. New owner Delores Krick would like to put in a 55 years + apartment building with each apartment being a little over 800 square feet.

ROADMASTER'S REPORT:

- Patching of potholes and shoulders on the paved roads are caught up for now.
- Work completed at Rec Fields which consisted of fixing broken pipes, replacing hot water heating elements, constructing new batting cage structure and hanging net, rebuilding pitcher's mound, placing new screenings on walking trail and moving one set of stands from Brogue Field to Chanceford Crossings.
- Cut shoulders on Workinger, Warner, Sechrist, Tommy's, Fake, Guinston and Pomraning Roads.
- Painted a slow intersection sign on Lucky Road after Township Resident requested it.
- Fake Road Project will begin work this week
- Equipment update - 1992 Ford Dump is in shop getting new pins, brakes and drums.
- Mr. Keener on Arnold Road and New Bridgeville Road - A milk truck pulls out and goes into people's yards and almost causes many crashes. The Roadcrew is going to widen the road by removing two big oak trees in our Right of Way.
- 70' X 60' Pole Building for the Maintenance Crew - will include:
 - 3 bays, including wash bay with septic to catch sediment
 - Will have to be bid out
 - Kent Heffner made a motion for Grant Anderson, engineer to send out notices to get prices back on Architectural drawings for the construct of the pole building, seconded by Brad Smith; motion carried unanimously.
 - It is a public building so it will follow codes.

ENGINEER'S REPORT:

- **John Heinke-** Mr. Anderson has tried calling Mr. Heinke with no response in regards to Chanceford Crossings Stormwater Basin. The BOS has suggested getting DEP involved because of the rotting piping in the water.
- **Oakbrook Circle-** A meeting will be set up by Grant Anderson, Engineer between Mr. Anderson, Mr. Snyder and the BOS.
- **Duff Hollow Road-** Dirt and Gravel Road to be renewed in August 2016 at York County BOS.

SOLICITOR'S REPORT:

- **Chanceford Crossings SWM Facility Deterioration:**
 - Received no further response from Chanceford Crossings in regards to the violations.
- **CMV Sewer Co.:**
 - CMV has requested that the PUC allow them to abandon their responsibilities related to sewage treatment in the Chanceford Crossings development. The PUC judges are requiring CMV to show why this should be allowed, and several entities are opposing the action.

- **Jordan Farm ASA Addition:**
 - Advertised and ready for Planning Commission meeting June 21, 2016 and the BOS meeting July 11, 2016.
- **Cinkaj Brogue LP, et al ., v. Chanceford Township, et al:**
 - No updates since February 2015.

CORRESPONDENCE/COMMUNICATION/OTHER BUSINESS:

- Septic Waivers-
 - Samuel Stoltzfus ó 2859 Glen Allen School Road (house) and cabin on Glen Allen School Road. Kent Heffner made a motion to allow the waiver of the house but not the cabin, seconded by Clifton Baldwin; motion carried unanimously.
 - Rose Heaps (Canning House Rd) and Ella Fake would like waivers on their septic as they can either not find it or believe the pumpers cannot get to them. Kent Heffner made a motion to table Rose Heaps septic and he will talk to her, seconded by Clifton Baldwin; motion carried unanimously. Kent Heffner made a motion to not approve a waiver for Ella Fake or any other residents who don't know where their septic are, seconded by Clifton Baldwin; motion carried unanimously.
- 2015 Missed Holiday Pay- Brad Smith made a motion to approve paying the 2015 missed holiday pay as an 8 hour straight separate check with a future non-paid day off, seconded by Clifton Baldwin; motion carried unanimously.
- Kent Heffner made a motion to approve Dallastown Borough and Citizen's Volunteer Fire Co. to be able to use our fire police for events in 2016, seconded by Brad Smith; motion carried unanimously.
- Pension- PA General Auditor has informed Clifton Baldwin during the 2016 audit of Pension books year 2012-2015 that the Township cannot use state aid towards Supervisor pension calculated off of Supervisor meeting pay. She believes we may have to pay back approximately \$644.00.
- Subdivision Invoices- Kent Heffner made a motion to approve sending out second notice violation invoices, seconded by Brad Smith; motion carried unanimously.
- Township Insurance Discussion- Brad Smith made a motion to renew the Township's Insurances as they have now instead of any raises for the year 2016, seconded by Kent Heffner; motion carried unanimously.
 - Brad Smith made a motion to not allow spouses on the Township Insurance policies that are able to have their own provided to them through their jobs. Clifton Baldwin opposed this motion. No Second was made at this time.
 - Kent Heffner made a motion to table this discussion, seconded by Brad Smith; motion carried unanimously.

PUBLIC COMMENT:

APPROVAL OF BILLS:

Brad Smith made the motion to approve the payment of all bills in a manner approved by law. Seconded by Clifton Baldwin, motion carried unanimously.

ADJOURNMENT:

Brad Smith made the motion to adjourn the meeting; seconded by Kent Heffner, the meeting adjourned at 10:05 p.m.

Respectfully submitted,

Danielle N. Dehoff

Danielle N. Dehoff, Secretary/Treasurer