

**Chanceford Township, York County
Board of Supervisors Regular Meeting**

MEETING DAY AND TIME: October 10, 2016

Kent Heffner opened the meeting of the Chanceford Township Board of Supervisors at 7:00 p.m. in the Community Bldg., 51 Muddy Creek Forks Rd, Brogue, PA. He led those in attendance to the pledge to the flag.

Members present: Chairman Kent Heffner, Vice-chairman Bradley Smith and Member Clifton Baldwin.

Others present: Engineer Grant Anderson, Zoning Officer Jeffrey Koons, Secretary, Tonya Jackson

Absent: Solicitor Timothy Bupp- Absent

APPROVAL OF MINUTES:

Clifton Baldwin made the motion to approve the minutes of September 12, 2016 as written. Seconded by Brad Smith, motion carried unanimously.

NEW BRIDGEVILLE FIRE CO:

Chief Ron Witmer thanked the Board for the use of the building for the chicken barbeque. He stated the next fund raiser would be set for a later time of the day for more success.

YORK COUNTY SOUTHERN EMS, INC. REPORT:

Laura Taylor stated there were 87 calls the month of September with 19 of them for the Township. She stated there is training scheduled for October 13, 2016 and the ambulance the Township approved is ordered.

SUBDIVISION PLANS AND LAND DEVELOPMENT PLAN REVIEW:

Clifton Baldwin made a motion to table the Holtwood LLC, Parcel #3: Submitted by Talen Industries. Seconded by Brad Smith, motion carried unanimously.

PUBLIC COMMENT:

Linda Butler, Volunteer of the Collinsville Community Library, stated they are responsible for 39% of raising the funds to keep the library opened, She submitted a brochure noting the library delivered \$370,884 of material and

services to the residents of the Township. Linda Butler stated they will be building a new shed for storage and she reviewed various events of the library. She thanked the Board for their contribution.

Alan Miller, with River Rock Landscape, LLC, stated they planted some of the trees around the building a couple of years ago. He requested permission to prune the trees around the Township for an educational project for Penn State. He asked if the pruning could be scheduled the first or second week in November. The Board approved the pruning of the trees.

ZONING OFFICIER'S REPORT:

Jeff Koons, Zoning Administrator, stated the Sweeny property needs their grass mowed. Brad Smith stated he recommends the Sweeny property be issued a citation in order to force the resident to mow the property.

ROADMASTER'S REPORT:

Kent Heffner read his report stating the crew installed a drain tile under and along Short Cut Road.

- The material use was 6" layer of crushed stone and one layer of binder course blacktop. The crew finished the road with 19.5 mm layer of finish top.

Kent Heffner stated the crew had to cut and remove three trees that were in the roadway.

- One oak tree had to be cut with the assistance of Joel Harry.

Kent stated the crew started mowing the road banks and there was repair to the 1989 ford dump truck.

ENGINEER'S REPORT:

Grant Anderson, of Site Design Concepts, asked if anyone could attend a preconstruction meeting tomorrow or Wednesday to meet with Barley Farms. Kent Heffner will attend the preconstruction meeting at 9:00 am on Wednesday.

Grant Anderson stated he and Kent met with CORE Design Group on August 24th to review the feasibility study for the maintenance building. He stated they were provided with budget estimates for the engineering, design and construction. Brad Smith stated the cost for the maintenance building is very expensive and he would like to revisit a review of the plans to lower the cost. He suggested the Township Offices should be included in this location and sell the current location. After some discussion it was determined that Kent Heffner would look into alternatives for the design of the addition.

SOLICITOR'S REPORT:

No report.

CORRESPONDENCE/COMMUNICATION/OTHER BUSINESS:

Brad Smith made a motion to approve the Non-uniform Pension Plan Minimum Municipal Obligation of \$18,659.00, seconded by Clifton Baldwin; motion carried unanimously.

Kent Heffner made a motion to establish Trick or Treat Night, October 31, 2016, 6:00 pm-8:00 pm. Seconded by Brad Smith, motion carried unanimously.

Kent Heffner made a motion to sign the Animal Care and Housing Agreement. Seconded by Brad Smith, motion carried unanimously.

Brad Smith made a motion to appoint Tonya Jackson as Treasurer of the Township with a limit of the signing checks up to the amount \$10,000. Seconded by Kent Heffner, motion carried unanimously.

Clifton Baldwin made a motion to send out a public notice to eliminate the recycling dumpsters by December and submit an advertisement in the Star newspaper. Seconded by Brad Smith, motion carried unanimously.

There was a discussion among the Board as to the cost of the dumpsters and residents are putting trash in the recycling dumpsters.

APPROVAL OF BILLS:

Brad Smith made a motion to approve the payment of all bills in the manner approved by the law. Seconded by Clifton Baldwin, motion carried unanimously.

AJOURNMENT:

Brad Smith made a motion to adjourn the meeting. Seconded by Clifton Baldwin, the meeting was adjourned at 7:40 p.m.

Respectfully submitted,

Tonya L. Jackson
Secretary-Treasurer