

**Chanceford Township, York County
Board of Supervisors Regular Meeting**

MEETING DATE AND TIME: December 11, 2017, 7:00 p.m.

Kent Heffner opened the Chanceford Township Board of Supervisors meeting at 7:00 p.m. in the Community Building, 51 Muddy Creek Forks Rd., Brogue, PA. He led those in attendance to the pledge to the flag.

Members present: Chairman Kent Heffner, Vice-Chairman Clifton Baldwin and Member Bradley Smith.

Others present: Solicitor Timothy Bupp, Engineer Grant Anderson, Zoning Officer, Jeffrey Koons and Secretary Tonya L. Jackson.

APPROVAL OF MINUTES:

Brad Smith made a motion to approve the minutes of November 13, 2017 as written. Seconded by Clifton Baldwin, motion carried unanimously.

BUDGET HEARING:

Kent Heffner stated there was a budget meeting prior to this meeting. Bradley Smith made a motion to approve the 2018 budget as presented. Seconded by Clifton Baldwin, the motion carried unanimously.

NEW BRIDGEVILLE FIRE CO:

Chief Ronald Witmer stated there were 25 calls in November and 6 of them were medical calls. Chief Witmer stated there is 1,033.00 gallons of fuel for the fire trucks used for a hay bale field fire that burned 1,500 bales of hay. The fuel cost \$2,200 per truck. Ronald Witmer asked if the township could require the bails not to be stacked so close together. Tim Bupp stated there was nothing the township could do to prohibit how a farmer could stack their hay bales.

FELTON FIRE CO:

Chief Scott Gingrich submitted a report that there were 29 calls in November and 12 were in the township. Chief Gingrich stated he wanted to discuss the workers compensation increased bill Felton Borough which was sent township. He stated he has a meeting with the state worker compensation insurance company in January to discuss with them if the township and the borough both need coverage while responding to calls since the township pays the full amount for the workers compensation insurance for New Bridgeville Fire Company. The Felton Fire Company is requesting an additional \$2,267.00 which in years past the township's contribution was \$3,500.00. Chief Gingrich stated the worker compensation insurance is based on the population of the township. John McDonald, former Emergency Management Coordinator, stated if a Felton Fire Co responds to a call in Chanceford that they would be covered by the township's workers compensation coverage. Chief Gingrich stated he would get back to the board the outcome of the meeting with the state worker

compensation insurance company. John McDonald stated the insurance company coverage is based on population of the municipality and not number of calls.

YORK COUNTY SOUTHERN EMS, INC. REPORT:

Laura Taylor of York County Southern EMS, Inc. stated there were 119 calls and 36 were in Chanceford Township. She stated training is scheduled for December 14th in Airville. She stated they are scheduled to run Santa in Chanceford Crossings the evening of December 22, 2017.

SUBMISSION/LAND DEVELOPMENT PLANS:

A. SURETY REDUCTION DOLLAR GENERAL STORE

Grant Anderson stated Brogue DPP, LLC the owner of the Dollar General Store is requesting a surety reduction of \$23,567.50 since he inspected and approved these improvements for the land development plan.

Brad Smith made a motion to approve the \$23,567.50 surety reduction for the Final Land Development Plan for the Dollar General Store, seconded by Clifton Baldwin, motion carried unanimously.

B. RICHARD AND ROSEMARY WEDER SUBDIVISION PLAN

Grant Anderson stated this plan was previously approved by the Planning Commission and the Board and it was past the 90 days to be recorded and the plan needs reapproved for the county to record the plan.

Bradley Smith made a motion to approve and amend the approval date on the plan of Richard and Rosemary Weder Subdivision Plan, seconded by Clifton Baldwin, the vote carried unanimously.

PUBLIC COMMENT:

Kent Heffner stated he would like to thank Clifton Baldwin for his years of service on the Board.

ZONING OFFICER'S REPORT:

Jeffrey Koons stated there were six (6) approved permits and he read the report to the Board. Jeffrey Koons stated he is talking to a resident regarding a shed violation on 12 Oriole Circle.

Bradley Smith requested Jeffrey Koons make calls to residents who have not complied with the septic tank pump out program. Jeffrey Koons agreed to make the calls to encourage homeowners to comply with pumping out their septic system.

ROADMASTER'S REPORT:

Kent Heffner reported:

1. The crew dug out and paved around the new concrete work at the school.
2. Graded and filled potholes on dirt roads.
3. The new truck was out in icy conditions for the help with the hay bale fire and the truck worked perfectly.
4. Stoning of dirt roads.
5. Worked on electric and plumbing in school.
6. Ford F-550 cab corners and rocker panels are being repaired this week.
7. The crew got through the first storm with no issues.
8. 2001 Mack needs new spreader control (electronic) estimated price is \$8,000.
9. The Township received a grant in the amount of \$23,382.30 for improvements to Shortcut Road. This project will be completed August 31, 2018.

ENGINEER'S REPORT:

Manor Furnace Road

Grant Anderson stated he received an estimate from Lane for an aluminum plate box culvert for Manor Furnace Road bridge project in the amount of \$65,124.12. Kent Heffner suggested the Township apply for a grant for this project. Grant agreed he would submit a grant application.

SOLICITOR'S REPORT:

Timothy Bupp stated York County Community Foundation has a possible opportunity for stormwater grants in the township.

Clifton Baldwin asked Timothy Bupp if the township should form a stormwater authority under Act 68 which allows local governments to form stormwater authorities. Timothy Bupp stated he does not see a need to form a stormwater authority in the township and it is met for townships that have public water and sewer.

AGRICULTURAL SECURITY AREA:

Applicant: Scott Merrick and Cindy Merrick of 12790 Laurel Road, Brogue, PA 17309, Tax Parcel 21-FM-19E, 12.94 acres

Timothy Bupp stated this request was approved by the Agricultural Security Area Board and the Planning Commission to accept the addition of this property in the Agricultural Security Area.

Bradley Smith made the motion to approve Resolution No. 2017-8 for 12.94 acres located at 12790 Laurel Road, owners Scott Merrick and Cindy Merrick property into the Agricultural Security Area. Seconded by Clifton Baldwin, the motion carried unanimously.

CORRESPONDENCE/COMMUNICATIONS/BUSINESS:

A. 2018 Tax Collector Certification

Tonya Jackson stated she received a letter from York County Board of Commissioners that the newly elected tax collector, Sharon Wolfe is required certification by the PA Department of Community & Economic Development. She will contact Sharon and get the verification.

B. Tax rate Resolution 2017-09

Kent Heffner made a motion Tax Rate Resolution 2017-09 remain the same, seconded by Clifton Baldwin, the motion carried unanimously. Bradley Smith added a possible tax increase will be discussed at the September 2018 meeting once there is research and reasons for the tax increase.

C. Adult Volleyball at 33 Muddy Creek Forks Rd

Kent Heffner stated Eric Nace is requesting if the adult volleyball could play in the gymnasium at the school. It was determined that the ceilings are too low to play volleyball and Eric will be informed.

D. PSATS for Township Officials

Tonya Jackson stated there is a PSATS Township official bootcamp if the board members are interested. Kent Heffner stated he is interested in the training.

E. GRANT OPPORTUNITIES

Tonya Jackson stated Kevin Eck from Stan Saylor's office gave her information to look into grants and she is pursuing this.

PUBLIC COMMENT:

David Warner stated according to Section 501 positions of the township should be sworn in oath of office at the first meeting of the year. He was also considered the auditors were not aware of when the first meeting of the year was held and they should get notice. It was determined only newly elected officials would need to take the oath and this could be done prior to the first meeting of the year.

APPROVAL OF BILLS:

Bradley Smith made the motion to approve the payment of all bills in the manner approved by law. Seconded by Clifton Baldwin, motion carried unanimously.

ADJOURNMENT:

Bradley Smith made the motion to adjourn the meeting; seconded by Clifton Baldwin, the meeting adjourned at 8:45 pm.

Respectfully submitted,

Tonya L. Jackson, Secretary-Treasurer