

**Chanceford Township, York County  
Board of Supervisors Regular Meeting**

**MEETING DAY AND TIME:** February 13, 2017

Kent Heffner opened the meeting of the Chanceford Township Board of Supervisors at 7:00 p.m. in the Community Bldg., 51 Muddy Creek Forks Rd, Brogue, PA. He led those in attendance to the pledge to the flag.

Members present: Chairman Kent Heffner, and Vice-chairman Clifton Baldwin.

Absent: Vice-chairman Bradley Smith

Others present: Solicitor, Timothy Bupp, Ron Witmer Chief 39, Engineer Grant Anderson, Zoning Officer Jeffrey Koons, and Secretary, Tonya Jackson

**APPROVAL OF MINUTES:**

Kent Heffner made a motion to approve the reorganizational meeting minutes as written, Clifton Baldwin seconded the motion, the vote carried unanimously.

Clifton Baldwin made the motion to approve the minutes of the regular meeting January 3, 2017 as written, seconded by Kent Heffner, motion carried unanimously.

**FELTON FIRE COMPANY:**

Scott Baldwin stated there were 15 calls last month.

**NEW BRIDGEVILLE FIRE CO:**

Ron Witmer, Chief of New Bridgeville Fire Co., stated there were 16 calls in the township.

**YORK COUNTY SOUTHERN EMS, INC. REPORT:**

Laura Taylor, of York County Southern EMS, Inc., stated there was 22 calls in the Township. Also stated a CPR class is scheduled for March 9<sup>th</sup>.

**SUBDIVISION /LAND DEVELOPMENT REVIEW PLANS:**

- A. Holtwood LLC, Parcel #3Y: Submitted by Talen Industries-** submitted plan for signatures. Tabled at last meeting.

Kent Heffner made a motion to table the plan, seconded by Clifton Baldwin, motion carried unanimously.

**B. Adam Shearer- Waiver from the fence for the Stormwater Management Plan for the swine operation**

Jennifer Shearer, wife of the applicant, stated she was present because her husband had to attend another meeting. She stated that at there is only a large mud puddle of water in the stormwater basin at any one time and she had photos to show the Board. There was a discussion among the Board determining if there are any hazards to not have this area fenced.

Kent Heffner made a motion for a waiver for a stormwater fence around the basin, Clifton Baldwin seconded the motion, the vote carried.

**C. Bill Matthews – Maintenance building.**

Bill Matthews stated he built Peachbottom Township building and he submitted plans and an estimate for the proposed pole building. The Board stated they would contact him if the township was going to proceed with the pole building.

**PUBLIC COMMENT:**

Sandy McGlaughlin requested approval of a 31 foot camper to reside on her property to house her ailing brother. She submitted a letter from her brother's doctor noting he was in need of care. Jeff Koons stated this could be permitted as a temporary situation per Section 504 of the zoning ordinance.

Kent Heffner made a motion to permit the 31 foot camper to reside on her property for 6 months and return to the Board for an update at the September 2017 meeting, seconded by Clifton Baldwin, the vote carried unanimously.

Tonya Jackson stated the township received approval from the York County Agricultural Land Preservation Board to allow the Amish school house to be built at 12172 Gum Tree Road.

Scott Baldwin stated he is interested in taking over the Emergency Management Coordinator position when John McDonald resigns and moves from the area. The Board expressed their appreciation for him to volunteer for the position.

(Scott's contact information: 717-881-0579 [Scott.balwin43@yahoo.com](mailto:Scott.balwin43@yahoo.com))

**ZONING OFFICER'S REPORT:**

Jeff Koons stated Tom Watkins removed two inoperable motor vehicles from his property and he is making progress on cleaning up the junk on his property.

## **ROADMASTER'S REPORT:**

Kent Heffner requested approval of ordering the 2018 Mack truck GU713 Tam, Axle Chassis w/Allison Trans in the amount of \$125,660.00.

Clifton Baldwin made a motion to order the 2018 Mack truck as proposed by Pennsylvania Truck Centers, Inc., Kent Heffner seconded the motion, the motion carried unanimously.

Kent Heffner reported:

- The crew repaired and filled potholes on dirt roads and repaired and painted equipment.
- The Township received salt on Friday and Monday.
- Anti-skid material was being delivered on Tuesday and calcium would be added to the material and placed in storage.
- He was meeting with Grant Anderson and Robert Fetter of York County Soil Conservation about Short Cut Road on Wednesday and they will be planning drainage and paving.
- On Thursday he will meet with Josh Kopp of Penn Dot and Grant Anderson to go over projects for the year and get out contract jobs.
- The crew went to MS4 training sessions on drainage at Dover Township building.

## **ENGINEER'S REPORT:**

Grant Anderson reported:

- Fake Road- passed final inspection and payment was received.
- Cramer Road- when construction starts notify Gary Peacock 10 days prior. Kent Heffner stated construction should start in March.
- Shortcut Road – applying for DGLVR funding

## **SOLICITORS REPORT:**

Timothy Bupp stated Water Edge Methodist Church want to sell some of their property which is now in one track and they want to undo the lot consolidation then convey lot 4 to the cemetery and sell one and two lots. There were no building rights sold when the property was locked into one lot.

## **CORRESPONDENCE/COMMUNICATION/ BUSINESS:**

Tonya Jackson asked if the Board member were interested in attending the Business Showcase which will be held on April 1, 2017 for a couple of hours at the township building. Kent Heffner and Clifton Baldwin agreed to attend for a few hours.

Tim Bupp reviewed a York County Agricultural Land Preservation Board form confirming the lots on the list are in the agricultural security area. Kent Heffner signed the document and it will be mailed to the YCALPB office.

Kent Heffner made a motion to approve the revised Chanceford Township Personnel Rules and Regulations, Clifton Baldwin seconded the motion, the vote carried unanimously. All employees will receive an updated copy of the document.

Kent Heffner made a motion to revise the non-uniform pension plan to allow the Township to contribute to the pension plan after four months of employment and the ordinance resolution will need advertised two consecutive weeks. Clifton Baldwin seconded the motion, the vote carried unanimously.

**APPROVAL OF BILLS:**

Kent Heffner made the motion to approve the payment of all bills in manner approved by law, seconded by Clifton Baldwin, motion carried unanimously.

**ADJOURNMENT:**

Clifton Baldwin made the motion to adjourn the meeting; seconded by Kent Heffner, the meeting adjourned at 7:57 p.m.

Respectfully submitted,

Tonya L. Jackson  
Secretary/Treasurer