

**Chanceford Township, York County  
Board of Supervisors Regular Meeting**

**MEETING DATE AND TIME: October 8, 2018 7:00 p.m.**

Kent Heffner opened the Chanceford Township Board of Supervisors meeting at 7:00 p.m. in the Community Building, 33 Muddy Creek Forks Rd., Brogue, PA. He led those in attendance to the pledge of the flag.

Members present: Chairman Kent Heffner, Vice-Chairman Bradley Smith, David Warner

Members absent:

Others present: Attorney Timothy Bupp, Engineer Grant Anderson, Zoning Officer, Jeffrey Koons and Secretary Leah Geesey.

**APPROVAL OF MINUTES:**

Dave Warner made a motion to approve the minutes of September 10, 2018 as written. Seconded by, Bradley Smith motion carried unanimously.

**NEW BRIDGEVILLE FIRE CO:**

Ron Witmer stated in September there were 18 calls. Saturday, October 13<sup>th</sup> there will be an open house at the fire hall.

**FELTON FIRE CO:**

Chad Arnold stated in August there were 22 calls, 11 in the township, in September there were 13 calls, and 4 in the township, 2 were medical. Upcoming Craft show November 9<sup>th</sup> & 10<sup>th</sup> Meat and Seafood Bingo November 18<sup>th</sup>. The fire hall has applied for the Fire Commissioner's Grant, for new hose and five voice pagers. Dave Warner asked for a update on the Workers compensation, Chad stated Felton Fire Company is looking into obtaining their own Workers compensation insurance. Chad will check into the status and will let the board know.

**SOUTHERN YORK COUNTY EMS, INC. REPORT:**

Donna Kennard stated in September there were 28 calls which accounts for 22% of the total call volume. They have purchased a used ambulance and are in the process of selling the old ambulance.

**PENNSYLVANIA STATE POLICE REPORT:**

No one was present at the meeting.

**PUBLIC COMMENT:**

Bob Stoltzfus was present, he stated his home was lost in the flooding, and asked if he is able to rebuild on his property? Jeff Koons stated Mr. Stoltzfus must follow the Floodplain Management Ordinance in order to rebuild, he can also go for a variance in order to rebuild in a flood plain. A copy of the Floodplain Management Ordinance can be viewed on the Township website. Bradley Smith stated that any legal or engineer questions regarding flooding should be referred to the Township Solicitor and Township Engineer. A resident also commented on the debris that washed onto their property, who is responsible for removal and clean up? Kent Heffner stated the Township may not go out of our right away per FEMA. Residents should contact DEP for questions regarding clean up in and around the creeks. The Township has been in contact with Stan Saylor's, Governor Wolf's office regarding the status of funding, no monies have been received. Kent Heffner met for three days with FEMA to review the damage in the township.

**SUBMISSION/LAND DEVELOPMENT PLANS:**

- A. John E. Shanbarger Estate Final Subdivision plan was approved at June 2018 Board of Supervisors Meeting, during the planning process the proposed lot lines were updated, however the side property line distances did not update. It was recommend by Solicitor Bupp and the Estate's Attorney that the plan be re-recorded with the corrections. The York County Planning Commission also agreed on the re-record. Grant Anderson asked the board for re-approval of the plan with the conspicuous note block added. Bradley Smith made a motion to approve the same plan with the conspicuous note blocked added. Seconded by David Warner, all were in favor.
- B. William M. Douglas Final Subdivision Plan- 13 acres for commercial lot, plan was submitted to York County Planning Commission and James R. Holley and Associates for review. The Township Planning Commission made the following recommendations the following waivers be acted upon by the Board of Supervisors, contour interval (Section 501.C) and plan scale (Section 601). David Warner made a motion to approve the William M. Douglas Final Subdivision Plan with the above mentioned waivers. Kent Heffner seconded, all were in favor. Bradley Smith abstained.

**ZONING OFFICER'S REPORT:**

Jeff Koons gave the following report:

Property at 4035 Brownnton Rd, a letter has been sent to Mr. Ralph Joines.

Property at 11378 Lucky Road, Lester and Vicky Witmer, letters were sent, no response was received; Kent Heffner motioned to turn over to Attorney Bupp for enforcement. Seconded by, David Warner, all in favor.

Property at 11079 Gum Tree Road, letters were sent, Sean Hannon was present at the meeting; Attorney Bupp asked if Mr. Hannon can bring his property in compliance by November 10<sup>th</sup>. Mr. Hannon stated he will try.

Property at 3841 Shaws School Road, Thomas Watkins, letters were sent, Mr. Watkins spoke to Jeff Koons via phone and indicated that he had plans a number of times, and that he had made attempts but was unable to complete clean up. Dave Warner made a motion to turn over to Attorney Bupp for enforcement. Seconded by, Bradley Smith, all in favor.

Property at 2212 Burkholder Road, Tracy Covey, letters were sent, no response was received. Dave Warner made a motion to turn over to Attorney Bupp for enforcement. Seconded by, Kent Heffner, all in favor.

Property at 401 Rockey Rd, Dale McKinley, letters were sent, no response was received. Dave Warner made a motion to turn over to Attorney Bupp for enforcement. Seconded by, Bradley Smith, all in favor.

**ROADMASTER’S REPORT:**

Kent Heffner spent three days with FEMA. They visited most of the damaged areas in the Township.

CS Davidson Inc. is scheduled to look at the following bridges, Frey Rd, Glen Allen School Rd, and Hake Rd.

The Township is waiting on prices for used guide rails.

Residents have requested a four way stop at Stamper Road and Main Street Extended. Dave Warner made a motion to send a letter to Penn Dot requesting a four way stop at the intersection. Seconded by, Bradley Smith, all in favor.

**ENGINEER’S REPORT:**

Dirt and Gravel funding cannot be used for flood damage, per Gary Peacock. Gary Peacock suggested revising the applications to offset the funding, applications are due November 15<sup>th</sup>. Cramer Road Project will start early spring of 2019.

**SOLICITOR’S REPORT:**

Additions to the Agricultural Security Area (ASA) North Muddy Run Fish and Game and David and Carol Hopkins, David Warner made a motion to approve Resolution 2018-07, seconded by Bradley Smith, all in favor.

**COORESPONDENCE/COMMUNICATION/BUSINESS:**

2019 rental rates

Small Room	\$ 50.00 Resident	\$ 75.00 Non-resident
Large Room & Kitchen	\$200.00 Resident	\$400.00 Non-resident
Security Deposit	\$200.00 (returned upon the return of key and inspection)	

David Warner made a motion to set the 2019 Rental fees as listed above. Seconded by, Bradley Smith seconded, all in favor.

2018 Fire Relief Payment in the amount of \$34,654.94 was received; Bradley Smith made a motion to pay the same monetary amount paid to Felton Fire Company in 2017 and the remainder of the balance to the New Bridgeville Fire Company, seconded by Kent Heffner, all in favor.

Dave Warner made a motion to list Leah Geesey as a Trustee for the Chanceford Township Non-Uniform Principal Funds retirement account. Seconded by, Bradley Smith, all in favor. A meeting is to be scheduled with R.J. Hall and the Board of Supervisors to review the current employee pension plan.

**PUBLIC COMMENT:**

Donna Kennard from Southern York County EMS, questioned the status of the housing for the EMS at 51 Muddy Creek Forks Rd. The current lease at 33 Muddy Creek Forks Rd. runs until January 1, 2020.

**APPROVAL OF BILLS:**

Bradley Smith made the motion to approve the payment of all of the bills in the manner approved by law. Seconded by Dave Warner, motioned carried unanimously.

**ADJOURNMENT:**

Bradley Smith made the motion to adjourn the meeting; Seconded by Dave Warner, the meeting adjourned at 9:45 pm.

Respectfully submitted,

Leah R. Geesey

Secretary-Treasurer