

**Board of Supervisors
CHANCEFORD TOWNSHIP
Reorganizational Meeting 2019**

MEETING DAY & TIME: January 7, 2019

Kent Heffner opened the annual organizational meeting of the Chanceford Township Board of Supervisors at 6:30 p.m. in the Community Bldg., 33 Muddy Creek Forks Rd., Brogue, PA. He led those in attendance in the pledge of the flag.

Members present: Kent Heffner, Bradley Smith and David Warner.

Kent Heffner was appointed temporary chairman by a motion from David Warner, seconded by Bradley Smith. Motion was voted on and carried.

Leah Geesey was appointed temporary secretary by a motion from David Warner, seconded by Bradley Smith. Motion was voted on and carried.

A motion was made by Bradley Smith, seconded by David Warner to appoint Kent Heffner as Chairman. Motion was voted on and carried.

A motion was made by David Warner, seconded by Kent Heffner to appoint Bradley Smith as Vice-Chairman. Motion was voted on and carried.

A motion was made by David Warner, seconded by Bradley Smith to appoint Leah Geesey as Secretary-Treasurer. Motion was voted on and carried.

A motion was made by David Warner, seconded by Bradley Smith to appoint Kent Heffner Assistant Secretary/Treasurer. Motion was voted on and carried.

A motion was made by Bradley Smith, seconded by David Warner to appoint Timothy Bupp of Countess, Gilbert & Andrews Law Firm as Township Solicitor. Motion was voted on and carried.

A motion was made by Bradley Smith, seconded by David Warner to appoint Grant Anderson with Site Design Concepts as Township Engineer. Motion was voted on and carried.

A motion was made by David Warner, seconded by Bradley Smith to appoint Michael Taylor to the Vacancy Board. Motion was voted on and carried.

No term is expired on the Planning Commission Board.

No term is expired on the Recreation Board.

No term is expired on the ASA advisory board.

No term is expired on the Zoning Hearing Board.

A motion was made by Kent Heffner, seconded by David Warner to reappoint Dan Shaw as the alternate to the Zoning Hearing Board. Motion was voted on and carried.

A motion was made by Bradley Smith, seconded by David Warner to appoint D. Michael Craley ZHB solicitor. Motion was voted on and carried.

A motion was made by Bradley Smith, seconded by David Warner to appoint Jeffrey Koons as Zoning Officer. Motion was voted on and carried.

A motion was made by David Warner, seconded by Bradley Smith to appoint Jeffrey Koons as Zoning Permit Officer. Motion was voted on and carried.

A motion was made by Kent Heffner, seconded by Bradley Smith to appoint Jeffrey Koons as Flood Plain Administrator. Motion was voted on and carried.

A motion was made by David Warner, seconded by Bradley Smith to appoint Keith Hunnings primary Sewage Enforcement Officer (SEO). Motion was voted on and carried.

A motion was made by Bradley Smith, seconded by David Warner to appoint David Brown as alternate SEO. Motion was voted on and carried.

A motion was made by David Warner, seconded by Bradley Smith to appoint Kent Heffner as Road master. Motion was voted on and carried.

A motion was made by Kent Heffner, seconded by Bradley Smith to appoint Allen Eveler as part-time road laborer. Motion was voted on and carried.

A motion was made by Kent Heffner, seconded by Bradley Smith to appoint David Warner as part-time road laborer. Motion was voted on and carried.

A motion was made by David Warner, seconded by Kent Heffner to appoint Bradley Smith as part-time road laborer. Motion was voted on and carried.

A motion was made by Bradley Smith, seconded by David Warner to set the Treasurer's bond at \$1,000,000.00. Motion was voted on and carried.

A motion was made by David Warner, seconded by Bradley Smith to leave the meeting day and time as it is at the present time. The regular monthly meeting will be held the second Monday of every month at 7:00 pm. Motion was voted on and carried.

A motion was made by Bradley Smith, seconded by David Warner to approve Act 9 Convention expenses (paying compensation, registration and mileage (54.5) to attend the County Convention. Motion was voted on and carried.

A motion was made by Bradley Smith, seconded by David Warner to set the mileage compensation at 54.5 cents. Motion was voted on and carried.

A motion was made by Kent Heffner, seconded by David Warner to set the tax collector's commission at five percent. Motion was voted on and carried.

A motion was made by Bradley Smith, seconded by David Warner to retain Peoples Bank, York Traditions Bank and The Pennsylvania Local Government Investment Trust (PLGIT) as the depositors of funds. Motion was voted on and carried.

A motion was made by Bradley Smith, seconded by David Warner to appoint Kent Heffner voting delegate to the State Convention and approve paying attendance, mileage (54.5), other actual expenses and compensation at employee rate when attending the State Convention. Motion was voted on and carried.

A motion was made by David Warner, seconded by Bradley Smith to retain all the holidays listed in the employee handbook. Motion was voted on and carried.

A motion was made by David Warner, seconded by Bradley Smith to set the fee schedule as presented. Motion voted on and carried.

PERMIT FEES, ZONING PERMITS						
2,000	to	9,999	\$50.00			
10,000	to	14,999	\$60.00			
15,000	to	19,999	\$65.00			
20,000	to	29,999	\$75.00			
30,000	to	49,999	\$90.00			
50,000	to	74,999	\$120.00			
75,000	to	99,999	\$155.00			
100,000	to	149,999	\$220.00			
150,000	to	199,999	\$290.00			
	For each \$50,000 thereafter, an increase of \$75.00					
USE CERTIFICATE						\$30.00
Building Rights- Attorney researching and writing a letter						\$100.00
Photocopies						\$0.25
Zoning Ordinance/Saldo Copies						\$25.00
SEO Fees- Established by SEO-- See Page 2						
Zoning Hearing Application Fee						\$500.00
Amendment Fee other than Curative Amendment						\$500.00
Validity Variance, Curative Amendment, or Challenge to the Validity of any provisions of the Ordinance						\$700.00
Subdivision Submittal Fee						\$100.00
Subdivision Fee per Lot being Created						\$120.00

CHANCEFORD TOWNSHIP
2019 SEWAGE ENFORCEMENT FEES

1. For the evaluation of percolation tests	\$220.00
2. For probe hole analysis on each lot	
1 st probe	\$110.00
Each additional probe	\$ 75.00
(Non-subdivision perc and probe fee - \$330.00)	
(Minimum \$405 for each lot on subdivision)	
3. Permit, interim inspection and final inspection (New System)	\$295.00
4. Additional inspection or site visit (additional inspection is required for certain systems)	\$ 75.00
5. Permit and inspection for holding tank, tank repair or replacement, baffle repair	\$200.00
6. Verification of prior testing	\$ 80.00
7. For inspection of existing sewage disposal system for purposes of planning module or module waiver pursuant to Form B	\$ 90.00 (per system)
8. Sewage Enforcement Officer to dig perc holes	\$250.00
9. Sewage Enforcement Officer to provide water for perc test	\$250.00
10. Complaint investigations, enforcement costs, OLM Enforcement	\$ 60.00/hr.

ADJOURNMENT:

There being no further business, Bradley Smith made the motion to adjourn the meeting. Seconded by David Warner, the meeting was adjourned at 6:50 p.m.

Respectfully submitted,

Leah R. Geesey
Secretary-Treasurer