

**Board of Supervisors  
CHANCEFORD TOWNSHIP  
Reorganizational Meeting 2020**

**MEETING DAY & TIME:** January 6, 2020

Kent Heffner opened the annual organizational meeting of the Chanceford Township Board of Supervisors at 6:30 p.m., 33 Muddy Creek Forks Rd., Brogue, PA. He led those in attendance in the pledge of the flag.

Members present: Kent Heffner, David Warner, Eric Bacon

Eric Bacon was appointed temporary chairman by a motion from David Warner, seconded by Eric Bacon. Motion was voted on and carried.

Leah Geesey was appointed temporary secretary by a motion from David Warner, seconded by Kent Heffner. Motion was voted on and carried.

A motion was made by David Warner seconded by Eric Bacon to appoint Kent Heffner as Chairman. Motion was voted on and carried.

A motion was made by David Warner, seconded by Kent Heffner to appoint Eric Bacon as Vice-Chairman. Motion was voted on and carried.

A motion was made by David Warner, seconded by Eric Bacon to appoint Leah Geesey as Secretary-Treasurer. Motion was voted on and carried.

A motion was made by David Warner, seconded by Eric Bacon to appoint Kent Heffner Assistant Secretary/Treasurer. Motion was voted on and carried.

A motion was made by David Warner, seconded by Kent Heffner to appoint Timothy Bupp of Countess, Gilbert & Andrews Law Firm as Township Solicitor. Motion was voted on and carried.

A motion was made by Kent Heffner, seconded by David Warner to appoint Grant Anderson with Site Design Concepts as Township Engineer. Motion was voted on and carried.

A motion was made by Kent Heffner, seconded by David Warner to appoint Michael Taylor to the Vacancy Board. Motion was voted on and carried.

A motion was made by Kent Heffner, seconded by David Warner to reappoint Mark Bupp to the Planning Commission Board. Motion was voted on and carried.

No term is expired on the Recreation Board.

No term is expired on the ASA advisory board.

A motion was made by David Warner, seconded by Eric Bacon to reappoint David Hopkins to the Zoning Hearing Board. Motion was voted on and carried.

A motion was made by Kent Heffner, seconded by David Warner to reappoint Dan Shaw as the alternate to the Zoning Hearing Board. Motion was voted on and carried.

A motion was made by David Warner, seconded by Eric Bacon to appoint D. Michael Craley ZHB solicitor. Motion was voted on and carried.

A motion was made by David Warner, seconded by Kent Heffner to appoint Jeffrey Koons as Zoning Officer. Motion was voted on and carried.

A motion was made by David Warner, seconded by Kent Heffner to appoint Jeffrey Koons as Zoning Permit Officer. Motion was voted on and carried.

A motion was made by Kent Heffner, seconded by David Warner to appoint Jeffrey Koons as Flood Plain Administrator. Motion was voted on and carried.

A motion was made by Kent Heffner, seconded by David Warner to appoint Keith Hunnings primary Sewage Enforcement Officer (SEO). Motion was voted on and carried.

A motion was made by Kent Heffner, seconded by David Warner to appoint David Brown as alternate SEO. Motion was voted on and carried.

A motion was made by David Warner, seconded by Eric Bacon to appoint Kent Heffner as Road master. Motion was voted on and carried.

A motion was made by David Warner, seconded by Kent Heffner to appoint Allen Eveler as part-time road laborer. Motion was voted on and carried.

A motion was made by Kent Heffner, seconded by Eric Bacon to appoint David Warner as part-time road laborer. Motion was voted on and carried.

A motion was made by David Warner, seconded by Kent Heffner to appoint Eric Bacon as part-time road laborer. Motion was voted on and carried.

A motion was made by Kent Heffner, seconded by David Warner to set the Treasurer's bond at \$1,000,000.00. Motion was voted on and carried.

A motion was made by Eric Bacon, seconded by David Warner to leave the meeting day and time as it is at the present time. The regular monthly meeting will be held the second Monday of every month at 7:00 pm. Motion was voted on and carried.

A motion was made by Kent Heffner, seconded by David Warner to approve Act 9 Convention expenses paying compensation, registration and mileage (57.5) to attend the County Convention. Motion was voted on and carried.

A motion was made by David Warner, seconded by Kent Heffner to set the mileage compensation at 57.5 cents per IRS standard. Motion was voted on and carried.

A motion was made by Kent Heffner, seconded by Eric Bacon to set the tax collector's commission at five percent. Motion was voted on and carried.

A motion was made by David Warner seconded by Kent Heffner to retain Peoples Bank, York Traditions Bank and The Pennsylvania Local Government Investment Trust (PLGIT) as the depositors of funds. Motion was voted on and carried.

A motion was made by David Warner, seconded by Eric Bacon to appoint Kent Heffner voting delegate to the State Convention and approve paying attendance, mileage (57.5), other actual expenses and compensation at employee rate when attending the State Convention. Motion was voted on and carried.

A motion was made by Eric Bacon, seconded by David Warner to retain all the holidays listed in the employee handbook. Motion was voted on and carried.

A motion was made by David Warner, seconded by Eric Bacon to increase the fee for Building Rights- Attorney researching and writing a letter to \$125.00 and set the remaining fee schedule as presented. Motion voted on and carried.



CHANCEFORD TOWNSHIP  
2020 SEWAGE ENFORCEMENT FEES

1. For the evaluation of percolation tests	\$220.00
2. For probe hole analysis on each lot	
1 <sup>st</sup> probe	\$110.00
Each additional probe	\$ 75.00
(Non-subdivision perc and probe fee - \$330.00)	
(Minimum \$405 for each lot on subdivision)	
3. Permit, interim inspection and final inspection (New System)	\$295.00
4. Additional inspection or site visit (additional inspection is required for certain systems)	\$ 75.00
5. Permit and inspection for holding tank, tank repair or replacement, baffle repair	\$200.00
6. Verification of prior testing	\$ 80.00
7. For inspection of existing sewage disposal system for purposes of planning module or module waiver pursuant to Form B	\$ 90.00 (per system)
8. Sewage Enforcement Officer to dig perc holes	\$250.00
9. Sewage Enforcement Officer to provide water for perc test	\$250.00
10. Complaint investigations, enforcement costs, OLM Enforcement	\$ 60.00/hr.

**ADJOURNMENT:**

There being no further business, David Warner made the motion to adjourn the meeting. Seconded by Eric Bacon the meeting was adjourned at 6:52 p.m.

Respectfully submitted,

Leah R. Geesey  
Secretary-Treasurer