

**Chanceford Township, York County
Board of Supervisors Monthly Meeting**

MEETING DATE AND TIME: February 10, 2020 7:00 p.m.

Kent Heffner opened the Chanceford Township Board of Supervisors meeting at 7:00 p.m. in the Community Building, 33 Muddy Creek Forks Rd., Brogue, PA. He led those in attendance in the pledge to the flag.

Members present: Kent Heffner, Chairman, Vice-Chairman Eric Bacon, David Warner

Others present: Attorney Tim Bupp, Engineer Grant Anderson, Zoning Officer Jeffrey Koons and Secretary Leah Geesey.

APPROVAL OF MINUTES:

David Warner made a motion to approve the minutes of January 6, 2020 as written. Seconded by, Eric Bacon motion carried unanimously.

NEW BRIDGEVILLE FIRE CO:

Ron Witmer stated in January there were 15 calls. The 2020 New Bridgeville Fire Company budget was handed out for the Supervisors to review. The Fire Hall will be holding Friday evening Cornhole events.

ALLIANCE FIRE & RESCUE SERVICES:

Chad Arnold stated in January there were 23 calls, 6 in the Township. Officers have been appointed Chad will send out the updated officer/member list for Alliance Fire & Rescue Services.

SOUTHERN YORK COUNTY EMS, INC. REPORT:

Laura Taylor stated in January there were 122 calls, 23 were in the Township. Next training event will be held February 13th. The consultant team met on February 10th, this was the initial meeting, surveys will be sent to the Supervisors and the Solicitor. Attorney Tim Bupp asked to be included in all correspondence. The EMS move from 51 Muddy Creek Forks Rd to 33 Muddy Creek Forks Rd is scheduled to start the week of February 17th. Southern York County EMS will be responsible for paying for propane, the electric billing is to be determined.

PENNSYLVANIA STATE POLICE REPORT:

No one was present at the meeting.

PUBLIC COMMENT:

Mason Smeltzer from Stone Fence Acres was not present. Kent Heffner stated Stone Fence Acres has expressed interested in having the Township vacate Douglas Road. Eric Bacon and David Warner were not in favor of vacating Douglas Road.

SUBMISSION/LAND DEVELOPMENT PLANS:

None

ZONING OFFICER'S REPORT:

Jeff Koons gave the following report; 1 permit was issued in January. And gave an update on the current status of properties that have been sent letters and that have been turned over for enforcement.

ROADMASTER'S REPORT:

All rip rap and culvert pipes have been installed on Cramer Road and it is ready for driving surface aggregate.

Kent Heffner wanted to thank the Prison inmates and the road crew for cleaning up the fallen tree at Chanceford Crossings Rec area. Security Fence will replace the damaged fence. The estimate for repair was \$1100.00 with a \$500.00 deductible. A claim has been submitted to the insurance company.

The EMS area is close to completion, hot water heater has been installed, and water is now working. Painting and Trim work needs to be completed.

The 1989 Ford Dump Truck will not charge, the alternator and voltage regulator were checked, it has many mechanical issues. David Warner made a motion to list the 1989 Ford Dump Truck for sale. Seconded by Eric Bacon motion carried unanimously.

The Brush Chipper was repaired by Stephenson Equipment..

ENGINEER'S REPORT:

- A. Douglas Plan /Recreation Fee - The Board of Supervisors determined that there are 3 lots that will be billed for the recreation fee.
- B. Blymire Subdivision –There was a conditional approval made at the October 14, 2019 Board of Supervisors meeting. All of the conditions have not been met, the driveway banks, cabin removal. Grant Anderson will talk to Paul Blymire regarding the unmet conditions and an extension request with the Township. Jeff Koons will contact Paul Blymire regarding usage of property.
- C. After a meeting with the Township, York County Conservation District, and the Land Owner, it was determined that the previously approved Dirt and Gravel application for funding repairs to Tommy's Road needs to be modified and resubmitted. Site Design Concepts will prepare a draft design and coordinate another meeting with the Township and Land Owner once complete.
- D. PA DEP GP-11 Permit Applications for Reeds Road and Markle Road Projects were submitted to DEP in August 2019 and have not yet been approved; Deficiency Letters were received on January 17th and the plans/ applications were updated and resubmitted, however, DEP has not responded to the revisions. David Warner asked

for Leah Geesey to contact Stan Saylor's office for help obtaining the permit in a timely manner.

SOLICITOR'S REPORT:

Attorney Tim Bupp gave an update on the residents that have been turned over for enforcement. Upcoming hearings are scheduled for Irvin Allott on March 3, 2020. Douglas Downs and James Buckley, et al. are scheduled for February 20, 2020. Attorney Tim Bupp also handed out an example of a Solar Farm Ordinance for the Planning Commission and Board of Supervisors to review and consider. Attorney Tim Bupp also discussed easements for lot sizes, (Ordinance Section 207.6) and wording. Information was given to be discussed at the Planning Commission Meeting.

COORESPONDENCE/COMMUNICATION/BUSINESS:

- a. Prison Release Program, The Prison out mates will not be allowed to help with filing in the office.
- b. Employee Health Insurance – Leah Geesey will begin contacting other agencies for Health and Liability Insurance quotes.
- c. Secretary Training, David Warner made a motion for Leah Geesey to attend the PSATS Basic Training for Municipal Secretaries and Administrators class on April 7, 2020. Seconded by, Kent Heffner motion carried unanimously.
- d. Septic Pumping, Eric Bacon asked about the current manifest that is being used by haulers. Post Cards will be sent out to residents in District 2 for septic pumping.
- e. EMC Position - James McWilliams gave his resignation effective January 30, 2020. David Warner made a motion to appoint Ronald Witmer as the Emergency Management Coordinator. Seconded by Kent Heffner motion carried unanimously.
- f. Uniforms- Kent Heffner made a motion to approve the Cintas contract renewal. Seconded by, David Warner motion carried unanimously.

PUBLIC COMMENT:

None

The following wage increases were missed at the January 6, 2020 Board of Supervisors meeting.

David Warner made a motion to increase the hourly rate for Jeffrey Koons to \$20.42. Seconded by, Kent Heffner motion carried unanimously.

David Warner made a motion to increase the hourly rate for Leah Geesey to \$20.60. Seconded by, Kent Heffner motion carried unanimously.

Jeff Koons and Jon Shanbarger from the Planning Commission reviewed the proposed recommended zoning ordinance changes and Agritainment with the Board of Supervisors and will review the Boards suggestions at the next Planning Commission meeting.

The Board of Supervisors informed Engineer Grant Anderson that when Site Design Concepts is representing the developer. The developer needs to have another Engineer or Firm present at the Supervisors meeting to represent them.

APPROVAL OF BILLS:

David Warner made the motion approve the payment of all of the bills in the manner approved by law. Seconded by Eric Bacon motion carried unanimously.

ADJOURNMENT:

Eric Bacon made the motion to adjourn the meeting; Seconded by David Warner, the meeting adjourned at 10:05 pm.

Respectfully submitted,

Leah R. Geesey

Secretary-Treasurer