

**Chanceford Township, York County  
Board of Supervisors Monthly Meeting**

**MEETING DATE AND TIME: March 9, 2020 7:00 p.m.**

Kent Heffner opened the Chanceford Township Board of Supervisors meeting at 7:00 p.m. in the Community Building, 33 Muddy Creek Forks Rd., Brogue, PA. He led those in attendance in the pledge to the flag.

Members present: Kent Heffner, Chairman, Vice-Chairman Eric Bacon, David Warner

Others present: Attorney Tim Bupp, Engineer Grant Anderson, Engineer David Lipinski, Zoning Officer Jeffrey Koons and Secretary Leah Geesey.

**APPROVAL OF MINUTES:**

David Warner made a motion to approve the minutes of February 10, 2020 as written. Seconded by, Eric Bacon motion carried unanimously.

**NEW BRIDGEVILLE FIRE CO:**

Ron Witmer stated in February there were 28 calls, 17 were medical. Upcoming fundraisers, April 4<sup>th</sup> Chicken BBQ, June 13<sup>th</sup> Yard/Bake sale and they are working on a Fire Company cookbook.

**ALLIANCE FIRE & RESCUE SERVICES:**

Chad Arnold stated in February there were 37 calls, 11 in the Township, 7 were medical.

**SOUTHERN YORK COUNTY EMS, INC. REPORT:**

Laura Taylor stated in February there were 130 calls, 34 were in the Township. Next training event will be held March 12<sup>th</sup>. March 17<sup>th</sup> is the consultant meeting with the Supervisors. The EMS will move into the Chanceford Municipal Building on Tuesday, March 10<sup>th</sup>.

**PENNSYLVANIA STATE POLICE REPORT:**

CPL Spencer stated from July 1, 2019 – February 26, 2020 there were 633 calls in Chanceford Township, 100 were traffic stop related. Kent Heffner asked CPL Spencer to check into the recent break in attempts here at the municipal office.

**PUBLIC COMMENT:**

None

## **SUBMISSION/LAND DEVELOPMENT PLANS:**

- A. Paul Blymire Final Subdivision Plan- A conditional approval was given at the October 14, 2019 Board of Supervisors meeting. All of the following conditions have been met; the Subdivision plan was signed.
1. Approved planning module by DEP
  2. A written access driveway agreement for lots 1, 7, 8 and 9. To be reviewed by Attorney Tim Bupp
  3. Driveway expanded to 16 feet and inspected
  4. Cabins are removed – several cabins have been removed, remaining cabins will be used for Agricultural purposes; Jeff Koons was satisfied with the usage of the buildings.
  5. Waiver form section 501.c regarding contour interval
  6. All fees are paid – final billing will be paid.
- B. William M. Douglas Revocable Trust Subdivision Plan – Steve Douglas was present, he would like to withdrawal the subdivision plan that was presented. Kent Heffner made a motion to accept the withdrawal of the William M. Douglas Trust Subdivision Plan contingent that all remaining fees are paid review fees of \$110.00; no recreation fees will be collected. Seconded by, Eric Bacon motion carried unanimously.

## **ZONING OFFICER’S REPORT:**

Jeff Koons gave the following report; 4 permits were issued in February. Jeff Koons gave an update on the current status of properties in the Township that have been sent letters and that have been turned over for enforcement. Jeff Koons and Kent Heffner gave an update on the Hannon property on Gum Tree Road, York County Lutheran Services is assisting with the property clean up. Salvage yard license renewal letters have been sent out requesting payment for 2020. The following hearings have been scheduled, Scott Zurin- March 25th, Irvin Allott – March 26<sup>th</sup>.

Jeff Koons and members of the Planning Commission were present to review and explain the proposed draft of ordinance changes. Eric Bacon made a motion to forward the draft to the York County Planning Commission for their review. Seconded by, David Warner motion carried unanimously.

## **ROADMASTER'S REPORT:**

1. The road crew repaired a 60 x 12 foot washed out area on Cherry Tree Road. This area was washed out in the Labor Day flood. Kent Heffner reported the exposed telephone wire more than a year ago with no response. They placed 30 tons of screenings around the exposed wire and tamped it, and then added a layer of quarry waste, and rip rapped the entire area with R-5 to protect it.

2. The road crew finished all rip rap and drainage work on Cramer Road. The next step is to install arch pipe and apply DSA on roadway.

3. Windsor Township's trailer was used to move the excavator to Reeds Road for next Dirt & Gravel Road project. The road crew installed the 6 inch trash pump and filter bag today and dug out a large portion of the headwall area today. They also boom mowed and cut brush on Reeds road to allow the tri-axes to dump DSA into paver. Weather permitting the headwall and pipe will be set Thursday. Emily from Dirt and Gravel Roads program was supposed to stop at job site today but did not.

4. The road crew also trimmed trees on Arnold and Shaul School Roads.

5. The Prison Out mates will help with the EMS move into the new building tomorrow.

6. Equipment report: The 1989 Ford Dump truck was sold on Municibid for \$1651.00; it was paid for and picked up. Kent Heffner went with the new owner to do title and helped him load it.

7. Kent Heffner made a motion to allow Rexroth to farm the recreation land at New Bridgeville. Seconded by, David Warner motion carried unanimously.

## **ENGINEER'S REPORT:**

Permits for Pickle Road and Tommy's Road have been approved and received with help from Stan Saylor's office. Grant Anderson and Kent Heffner met with property owner on Tommy's Road regarding upcoming project.

## **SOLICITOR'S REPORT:**

Tim Bupp spoke to Patricia McCandless from the Agricultural Land Preservation Program she is looking for a new committee member to join their board.

## **COORESPONDENCE/COMMUNICATION/BUSINESS:**

- a. The Township is looking at a generator for the building; this will be put out to bid. The electrical service needs updated. Kent Heffner will contact Todd Smith Electrical to obtain a DR number from Met-Ed to obtain the specifications regarding the electrical service.

- b. In regards to building security, there have been attempts to break into the office building; the Township is in the process of receiving quotes for a security system.
- c. We are still awaiting options for updating the computers for the office and WIFI for gym area.
- d. The EMS is scheduled to move into the Township office building on Tuesday, March 10<sup>th</sup>.
- e. The Supervisors received an invitation from Mt. Zion to attend An Evening of Gratitude on March 29<sup>th</sup> at 6:30 pm.
- f. District 2 septic tank pumping postcards were mailed out to residents. The secretary has record of the pumping dates, pumping is required every 5 years.
- g. Fire extinguisher quotes for the township office building were received; Kent Heffner made a motion to approve the quote received from BFPE International in the amount of \$455.75. Seconded by, Eric Bacon motion carried unanimously.
- h. The Township received a rate adjustment letter from Armstrong. Video and Internet products will see an increase. Telephone cost will not change.
- i. The Business Show Case is scheduled for April 4<sup>th</sup>. The Township will have an information table.
- j. Electronic Recycling will be offered in the fall of 2020.

**PUBLIC COMMENT:**

None

**APPROVAL OF BILLS:**

Eric Bacon made the motion approve the payment of all of the bills in the manner approved by law. Seconded by David Warner motion carried unanimously.

**ADJOURNMENT:**

Kent Heffner made the motion to adjourn the meeting; Seconded by David Warner, the meeting adjourned at 8:37 pm.

Respectfully submitted,

Leah R. Geesey

Secretary-Treasurer