

**Chanceford Township, York County
Board of Supervisors Monthly Meeting**

MEETING DATE AND TIME: June 14, 2021 7:10 p.m.

Eric Bacon opened the Chanceford Township Board of Supervisors meeting at 7:00 p.m. in the Community Building, 33 Muddy Creek Forks Rd., Brogue, PA. He led those in attendance in the pledge to the flag.

Members present: Eric Bacon, Chairman, David Warner

Members absent: Vice-Chairman Kent Heffner

Others present: Secretary Leah Geesey, Engineer Grant Anderson, Attorney Tim Bupp.

Eric Bacon announced that there was an Executive Session held on June 4, 2021 to discuss potential litigation.

APPROVAL OF MINUTES:

David Warner made a motion to approve the minutes from the Board of Supervisors meeting on May 10, 2021 as written. Seconded by, Eric Bacon motion carried unanimously.

NEW BRIDGEVILLE FIRE CO:

No report

ALLIANCE FIRE & RESCUE SERVICES:

Eric Bacon stated there were 20 calls, 7 were in the Township.

SOUTHERN YORK COUNTY EMS, INC. REPORT:

Eric Bacon stated there was a total of 141 calls in May, 32 were in the Township.

PENNSYLVANIA STATE POLICE REPORT:

Corporal Spencer was stated there were 151 calls since January.

PUBLIC COMMENT:

None

SUBMISSION/LAND DEVELOPMENT PLANS:

Final Subdivision Plan for Jackson Family Farms Limited Partnership (Trinity Road) – SDC, YCPC, and the Township Planning Commission has reviewed the plan. David Warner made a motion to conditionally approve the Final Subdivision for the Jackson Family Farms Limited Partnership, 1780 Trinity Road pending payment of all fees. Seconded by, Eric Bacon motion carried.

ROADMASTER'S REPORT:

Eric Bacon read the following report:

The road crew had finished repairing the dirt roads from the June 3rd storm.

Cramer Road has been graded and rolled. 2x4 inlets will be installed at the end of Cramer Rd towards Wise Rd. The road crew will build steel grates to avoid grates from clogging up. Dave Warner asked Grant Anderson to mark the right away for this project.

The property owned by Russel Hogan at the corner of Lucky Road and Shaul School Road has had several complaints about sight distance. Kent Heffner recommends having the Township engineer stake off a clear sight triangle, then put the tree job out for bid. After some discussion, because Lucky Road is a State Road, Stan Saylor's office will be contacted to assist with contacting Penn Dot for help with clear sight triangle and vegetation removal.

Power Systems Electric is meeting with Kent Heffner on June 20th to go over the excavating and concrete pad for the generator.

Selective Insurance Company has recommended the Township install a fire alarm system with heat sensors to alert the security company of fire in the maintenance building. Commonwealth Code will be contacted regarding placement of the sensors.

A new quote is needed for repair at Trinity Road.

Equipment Report:

The John Deere backhoe has been repaired, no problems so far.

A cylinder on the Tiger boom mower has been repaired.

All of the trucks and trailers have been state inspected.

SOLICITOR'S REPORT:

Tim Bupp is working on several enforcement matters.

There was discussion regarding the case against Irvin Allot.

David Warner made a motion to give Robert Good 45 days to come into compliance and settle the current judgment amount of \$6089.25, failure to do so will result in the Township continuing to pursue with the District Justice. Seconded by, Eric Bacon motion carried.

Regarding Don & Janna Sites, awaiting a response from the Attorney General in regards to the ACRE complaint. Eric Bacon made a motion to authorize sending a cease and desist letter to Don & Jana Sites regarding the kennel. Seconded by, David Warner motion carried.

There was discussion regarding the second residence at Lucky Stables.

ENGINEER'S REPORT:

Grant Anderson gave the following report:

Willard Agri-Service contacted Grant Anderson regarding setting up an escrow account for the possible placement of a Fertilizer Plant off of Workinger Road. David Warner made a motion to authorize Grant Anderson to contact the property owner, and authorize Tim Bupp to set up and \$2500.00 escrow account, South Penn Code and the Zoning Hearing Solicitor Michael Craley can be contacted as needed. Seconded by, Eric Bacon motion carried.

Road Projects:

- A. Sechrist Road – GP-11 Permit issued. Headwalls ordered, waiting on lead time estimates to schedule Project.
- B. Gipe Road – Penn DOT handling permitting, design, and bidding; Penn DOT recently informed the YCPC that the bridge will be replaced.

Old Business:

Subdivision Checklist – Started but not yet reviewed by Planning Commission.

- Include requirement for Hydrogeological Study with the basis for recharge area size (first – easement, second – land area, third – denitrification)
- Township requires additional documentation that property corners (steel pins, concrete monuments, rail road spikes, etc.) have been set.

Private / Parochial School – Reviewing with Planning Commission. Land Development Process will capture all requirements.

COORESPONDENCE/COMMUNICATION/BUSINESS:

McConkey Insurance – coverages were reviewed. David Warner made a motion for the following changes to the current liability insurance coverage. Crime Coverage \$1200.00 Pollution Coverage \$1010.00, Additional Umbrella Limits for auto exposure and Public Officials liability increase to \$2,000,000.00, \$1796.00 and removing the Terrorism coverage \$1600.00. Additional yearly cost to premium \$2406.00. Seconded by, Eric Bacon motion carried. Tim Bupp will research Cyber Coverage and report back to the Supervisors.

McConkey Insurance will assist with setting up a Fleet Safety Program and CDL Driver Files.

The Keystone Municipal Insurance will not be renewed effective 1/1/22, as the Township is changing carriers.

Gunn Mowery – Health Insurance- David Warner made a motion to define a full time employee as 40 hours per work week. Seconded by, Eric Bacon motion carried.

Higher Information Group – Document conversion, a sample parcel file will be given.

Eric Bacon made a motion to list Leah Geesey as the SAMs Entity Administrator for Chanceford Township. Seconded by, David Warner motion carried.

The Township is awaiting quotes for replacement of the outside doors at the Municipal Office building.

A quote was received for the roof on the maintenance building. Because the quote is over the threshold, this will be placed out for bid. Bids will be due in August. David Warner made a motion to advertise a bid for a roof on the maintenance building. Seconded by, Eric Bacon motion carried.

PUBLIC COMMENT:

None

ZONING:

The board reviewed the South Penn Code permit report from March thru May 2021. The Supervisors asked Leah Geesey to contact South Penn Code for follow up regarding enforcements.

APPROVAL OF BILLS:

Eric Bacon made the motion approve the payment of all of the bills in the manner approved by law. Seconded by David Warner motion carried.

ADJOURNMENT:

Eric Bacon made the motion to adjourn the meeting. Seconded by David Warner, the meeting adjourned at 10:20 pm.

Respectfully submitted,

Leah R. Geesey

Secretary-Treasurer